



# SRIPAT SINGH COLLEGE

P.O. Jiaganj, Dist. Murshidabad, West Bengal, PIN 742 123

Phone:03483-255351, Fax: 03483-256961

Email: [sscollege2009@gmail.com](mailto:sscollege2009@gmail.com),

Web : [www.sripatsinghcollege.edu.in](http://www.sripatsinghcollege.edu.in)

## CRITERION VI


### **Governance, Leadership and Management**

#### **6.3. Faculty Empowerment Strategies**

##### **6.3.1**

##### **Additional Information**

The institution has effective welfare and Performance Appraisal System for Teaching and Non-teaching staff

  
DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



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## Sample Photocopy of General Provident Fund

**SRIPAT SINGH COLLEGE**  
**VILL & P.O.: JIAGANJ, DIST.: MURSHIDABAD**  
**Provident Fund 2019-2020**

SL. No.	NAME	OP BALANCE AS PER LEDG. ON 01.04.2019	Contribution from Employees	Recovery of P.F. Loan	Withdrawl	Interest	Closing Balance as on 31.03.2020
1	DR. SHAMSUZZAMAN AHMED	1125920.00	360000.00			140209.00	1626129.00
2	ASHIS KUMAR SEN	1199320.00	144000.00			90541.00	1433861.00
3	SUMIT BANDYOPADHYAY	1655194.00	216000.00	60000.00	120000.00	124732.00	1935926.00
4	SUKUMAR MAL	1687488.00	240000.00			127154.00	2054642.00
5	ABUL KADER AHAMMED	1328351.00	240000.00			100218.00	1668569.00
6	RANABIR NATH	1919615.00	180000.00			144563.00	2244178.00
7	ASIT KUMAR MANDAL	1049641.00	96000.00			79315.00	1224956.00
8	KARABI DAS	1226803.00			1168386.00	96145.00	154562.00
9	B.K. PATTANAYAK	720685.00	48000.00			54643.00	823328.00
10	PRASENJIT NANDA	835913.00	84000.00			63285.00	983198.00
11	GOBINDA PADA PAKIRA	940742.00	72000.00			71148.00	1083890.00
12	DEBAPRASAD PANDA	563318.00	0.00		563318.00	44341.00	44341.00
13	AMAL MADAK	800632.00	96000.00			60639.00	957271.00
14	SUJAN KUMAR DAS	895901.00	96000.00			67785.00	1059686.00
15	S. DUTTA BANIK	450722.00	36000.00		360000.00	34396.00	161118.00
16	DEBJANI BHOWMICK	651165.00	72000.00			49429.00	772594.00
17	B.M. UZZAL AFSAN	360428.00	24000.00			27624.00	412052.00
18	INDRANIL SAHA	325360.00	30000.00			24994.00	380354.00
19	MITALI TIKADAR	676337.00	110000.00			51317.00	837654.00
20	HIMADRI GUHA THAKURATA	348749.00	24000.00			26748.00	399497.00
21	EMILI RUMI	457862.00	48000.00			34932.00	540794.00
22	SEAPAN KUMAR SARKAR	585562.00	42000.00		600000.00	44509.00	72071.00
23	SAGAR SIMLANDY	510416.00	60000.00			38873.00	609289.00
24	ASOK KUMAR MANDAL	133642.00	24000.00			10613.00	168255.00
25	SURAIYA YEASMIN	145642.00	36000.00			11513.00	193155.00
26	DIBAKAR DAS	138226.00	70000.00			10957.00	219183.00
27	DR. ASHIM CHAKRABORTY	217902.00	60000.00			16933.00	294835.00
28	NILOFAR YEASMIN	84542.00	36000.00			6931.00	127473.00
29	NIVEDITA KARMAKAR	46650.00			46650.00		0.00
30	PROSANTA MANDAL	76542.00	24000.00			6331.00	106873.00
	C/F	21159270.00	2568000.00	60000.00	2858354.00	1660818.00	22589734.00

Principal  
Sripat Singh College  
Jiaganj, Murshidabad

SULAY KUMAR BASU  
28/03/2020  
Lake Road  
Kolkata-29  
Chartered Accountant

DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



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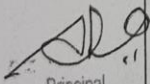
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## VILL & P.O.: JIAGANJ, DIST.: MURSHIDABAD

### Provident Fund 2019-2020

SL. No.	NAME	OP BALANCE AS PFR I FDG. ON 01.04.2019	Contribution from Employees	Recovery of P.F. Loan	Withdrawal	Interest	Closing Balance as on 31.03.2020
	B/F	21159270.00	2568000.00	60000.00	2858354.00	1660818.00	22589734.00
31	SUDHANSHU KUMAR BISWAS	529638.00	48000.00			40313.00	617951.00
32	GUNJAN DHAR	26000.00					26000.00
33	SAKTI KUMAR MANDAL	151309.00	60000.00			11938.00	223247.00
34	AMRITENDU HALDER	157875.00	60000.00			12431.00	230306.00
35	FIROJ HOSSAIN	112355.00			112355.00	9017.00	9017.00
36	SHANEHAJ MANDAL	63771.00	24000.00			5373.00	93144.00
37	SUCHETA MUKHERJEE	104880.00	72000.00			8456.00	185336.00
38	ASHOKE KUMAR BISWAS	2062576.00	240000.00			155285.00	2457861.00
39	UTTAM GHOSH	1679923.00	240000.00			126586.00	2046509.00
40	BIBHAS BHATTACHARYA	327588.00	49200.00			25161.00	401949.00
41	ASOK KUMAR CHHAJORE	1086400.00	60000.00			82072.00	1228472.00
42	GOUTAM UPADHYAY	57000.00			57000.00		-
43	SATADAL BHASKAR	734396.00	60000.00			55672.00	850068.00
44	TAMAL KUMAR SARKAR	721976.00	90000.00			54740.00	866716.00
45	SUBRATA GHOSH	404876.00	24000.00			30958.00	459834.00
46	RANU SINHA	342845.00	30000.00			26305.00	399150.00
47	ISHA THAPA	151270.00	12000.00			11937.00	175207.00
48	GOPA CHANDA	180354.00	14400.00			14119.00	208873.00
49	CHOTTON GOSWAMI	126862.00	12000.00			10107.00	148969.00
50	PRANAB BHATTACHARYA	142587.00	12000.00		100000.00	11286.00	65873.00
51	SASWATA CHAKRABORTY	33469.00	12000.00			8700.00	54169.00
52	D.P. DUTTA	76561.00					76561.00
53	NITAI DAS	194308.00					194308.00
54	H.P. MAJUMDER	17382.00					17382.00
55	PUSPAL KUMAR ROY	91200.00			91200.00		-
56	ASHIM KUMAR MANNA	412418.00					412418.00
57	BAWAN DAS	172662.00					172662.00
58	SHUVASISH SARKAR	24000.00	48000.00			2390.00	74390.00
59	ABHISHEK BASU	24000.00	24000.00			2390.00	50390.00
60	DEBJANI MONDAL	24000.00	24000.00			2390.00	50390.00
	Total	31393751.00	3783600.00	60000.00	3218909.00	2368444.00	34386886.00

  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



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## S.S.College Employees Co-operative Credit Society Ltd.

F O R M N O . I X .

CERTIFICATE OF REGISTRATION OF AMENDMENT OF BYE-LAWS  
IN THE OFFICE OF THE ASSISTANT REGISTRAR OF CO-OP. SOCIETIES  
(UNDER W.B. ACT XLV OF 1983).

(Rule 13(3) )

Certificate of Registration no. 13 of 27.11.91

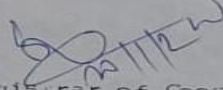
I do hereby certify that pursuant to section 17/18 of the Societies Act, 1983 (West Bengal Act, XLV of 1983), the Amendments shown in the enclosed documents of the bye-laws the Sripat Singh College Employees Co-operative Credit Society Ltd. a Co-operative Society registered under the aforesaid act on the 27th day of November 1991..... under No. 13 in the District of Murshidabad, have been duly registered. The following is the area of ~~operation~~ of the society.

The area of membership of the Society shall be confined to Teaching and non-teaching staff of Sripat Singh College, Jiaganj

The bye-law amended and registered this day are as follows :-

~~Complete amendment of the previous bye-laws.~~

Partial amendment of bye-laws nos. 17(i), 26(3), 48(i)

  
Assistant Registrar of Coop. Socs.,  
Murshidabad.

Dated 20th January  
Two thousand nine hundred and ninety 2000.....

  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



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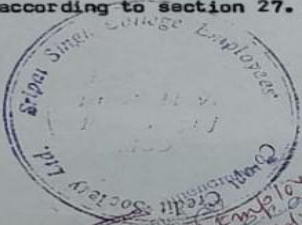
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SRIPAT SINGH COLLEGE EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD. JIAGANJ, MURSHIDABAD.

PROPOSAL FOR AMENDMENT BYE -LAWS.

<u>Present provision of the bye-laws.</u>	<u>Proposed to be amendment.</u>
1. 17(i) The nominal Share Capital of the society shall be Rs.200000/- (Two lacs divided into 20000 share of Rs. 10/- each to be subscribed by members only).	1. 17(i) The nominal share capital of the society shall be Rs. 500000 (Five lacs divided into 50000 share of Rs.10/- each to be subscribed by members only).
2. 26(3) No loan shall be granted to a member exceeding ten times of the amount of the share capital paid up by him and not exceeding 20 months substantive pay be fixed at a general meeting from time to time.	2. 26(3) No loan shall be granted to a member exceeding ten times of the amount of share capital paid up by him and not exceeding 20 months substantive pay or Rs.200000 (Two lacs) which ever is less.
3. 48(i) The Board of Director's shall consists of 6(six) elected amonge members at an annual general meeting and Director's nominated or elected according to section 27.	3. 48(i) The Board of Director's shall consists of 9(nine) Directors elected among members at an annual general meeting and other Director's nominated or elected according to Section 27.

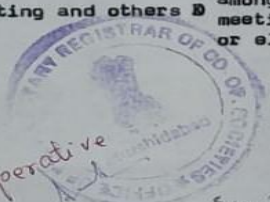


*These partial bye-laws have been amended and have been duly registered with Registrar of Co-op. Societies West Bengal on 20.1.2009.*

*Registrar of Co-op. Societies Murshidabad District*

*27/1/2009*

*Director of Co-op. Societies*



Signature of the Chairmen. *[Signature]*

Signature of the Secretary. *[Signature]*

Signature of the Directors. *[Signature]*

*[Signature]*  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



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## Sample Photocopy of HRMS site for West Bengal Health Scheme

The screenshot shows the 'WEST BENGAL HEALTH SCHEME PORTAL' for Government Employees & Pensioners & Beneficiaries of GIA Colleges & Universities of West Bengal. The user is logged in as 'MUEEDI101'. The page features a navigation menu on the left and an 'Important Notices' section on the right. The notices section displays the following information:

DDO DESIGNATION :	PRINCIPAL, SRIPAT SINGH COLLEGE
DDO ADDRESS :	JIAGANJ,P.O. JIAGANJ
CONCERNED TREASURY :	Lalbagh Treasury
DEPARTMENT OF DDO :	DEPT OF HIGHER EDUCATION, SCIENCE AND TECHNOLOGY AND BIOTECHNOLOGY
TAN NO. :	CALS14216G
PHONE NO. :	9477447940
EMAIL ID :	kksarker80@gmail.com
MOBILE NO :	9477447940

At the bottom of the page, it states: 'Contents provided by the Department of Finance, Government of West Bengal. Site Designed, hosted and maintained by National Informatics Centre. Best viewed in Google Chrome 30.0/ Firefox 36.0 or later.'

  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



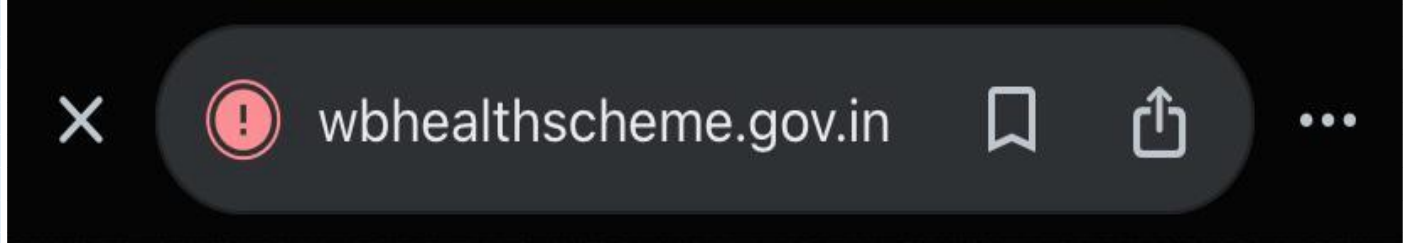
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## WEST BENGAL HEALTH SCHEME PORTAL

FOR BENEFICIARIES OF GIA COLLEGES & UNIVERSITIES OF WEST BENGAL



Idle Session Timer: 5379 seconds.

Logout

(T PROFESSOR)



### SANCTIONED CLAIM LIST

Viewing sanction orders from financial year: 22-23.

Select Financial Year: 22-23

Search list...

PRINT	DSC	Claim ID	Sanction No.	Sanction Date	College Name	DDO Code	Sanctioned Amount
	YES	C20223000146	HED2022C000056	16/11/2022	SRIPAT SINGH COLLEGE	MUEEDI101	16800

Content Provided by the Finance Department, Government of West Bengal. Site Designed, Hosted and Maintained by NIC.  
Best Viewed in Google Chrome 30.0/ Firefox 36.0 or later.

DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jaganj, Murshidabad





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Sign in | New tab | Inbox (341) | Welcome to | aurora bore | wbhs - Search | Medical Be | +

https://wbhealthscheme.gov.in/Higher\_Education/Reimbursement/MBUCT\_clg\_reim\_claim\_track.aspx

Government of West Bengal

## WEST BENGAL HEALTH SCHEME PORTAL

FOR BENEFICIARIES OF GIA COLLEGES & UNIVERSITIES OF WEST BENGAL

Idle Session Timer: 5354 seconds. [Logout](#)

**IN AS - NILOFAR01 (ASSISTANT PROFESSOR)**

### List of Processed(Not sanctioned yet) Claim

Claim ID	Claim Type	Patient Name	Patient Beneficiary ID	View Claim	Track Claim	View Admissibility
C20232000034	INDOOR	SWETA GHOSH SIMLANDY	G2010000798/2		<a href="#">TRACK</a>	<a href="#">View</a>
C20232000043	INDOOR	SWETA GHOSH SIMLANDY	G2010000798/2		<a href="#">TRACK</a>	<a href="#">View</a>
C20232000157	INDOOR	SAMIMA AKHTER	G2015000460/2		<a href="#">TRACK</a>	<a href="#">View</a>
C20232000160	INDOOR	SANDHYA SIMLANDY	G2010000798/6		<a href="#">TRACK</a>	<a href="#">View</a>
C20243000258	INDOOR & INDOOR RELATED OPD	AFROJA BEGAM	G2015000454/3		<a href="#">TRACK</a>	<a href="#">View</a>

31°C Mostly sunny | Search | 12:30 05-07-2024

Sign in | wbhealthscheme.gov.in/Home/v | +

https://wbhealthscheme.gov.in/Home/wbhs\_authenticate\_beneficiary.aspx

Finance Department Government of West Bengal

## WEST BENGAL HEALTH SCHEME PORTAL

FOR GOVERNMENT EMPLOYEES & PENSIONERS AND BENEFICIARIES OF GIA COLLEGES & UNIVERSITIES OF WEST BENGAL

[Home Page](#) / [About Us](#) / [Circulars and Memos](#) / [Online Enrolment](#) / [Online Claim](#) / [Hospital](#) / [FAQ](#) / [Contact Us](#) / [Login](#)

### Authentication of Beneficiary by Hospitals

Search By:

HRMS ID :

[Search](#)

Enrollment No.	Beneficiary Name	Relation	Age	Enrollment Valid From
G200600000607101980	KAMAL KRISHNA SARKAR	SELF	38	01/06/2019
G200600000607101980	MITHU SARKAR	WIFE	41	01/06/2019
G200600000607101980	BINAYAK SARKAR	SON(UPTO 25 YEARS)	12	01/06/2019
G200600000607101980	ARATRIKA SARKAR	UNMARRIED DAUGHTER	6	01/06/2019

31°C Mostly sunny | Search | 13:23 05-07-2024

DR. KAMAL KRISHNA SARKAR  
 Principal  
 Sripat Singh College  
 Jaganj, Murshidabad



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## Sample Photocopy of HRMS site for Gratuity Scheme

The screenshot shows the IFMS e-Billing portal interface. The main window displays the 'BILL ENTRY' form with the following fields:

- Employee / Non Employee (Radio buttons)
- Bill Type \* (Dropdown menu, value: TR-50)
- Upload File Type (Dropdown menu, value: Selected Or)
- Payment Mode \* (Radio buttons: Cheque, ECS/NEFT, Both, Nil)
- Reference Number (Text input)
- Head of Account \* (Text input)
- Department Code (Text input)
- Gross Amount \* (Text input) and Net Amount \* (Text input)
- Sanction No. (Text input)
- Sanction Amount (Text input)
- Approver Remarks (Text area)

Below the main form is a 'Sub Detail Head Details' table with columns: Sub Detail, Description, Gross Amount, and Progressive Expenditure.

A 'List Of Values' window is open, showing a search for 'gratu'. The results table is as follows:

Description	Head Of Account
Death Gratuity	18-2071-01-104-00-004-04-00-V
Death Gratuity	18-2071-01-109-00-001-04-00-V
Death Gratuity	18-2071-01-110-00-001-04-00-V
Death Gratuity of AIS Officers	00-8658-00-101-00-175-21-00-0
Final Payment of Gratuity	18-2071-01-104-00-001-04-00-V
Final Payment of Gratuity	18-2071-01-104-00-003-04-00-V
Final Payment of Gratuity	18-2071-01-104-00-005-04-00-V
Gratuity Payment of the employees of Regional Institute of printing Technology	18-2071-01-109-00-001-04-00-V
Payment of Gratuity to Contractual/Casual/Daily rated Workers	18-2071-01-104-00-008-04-00-V

At the bottom of the page, a note states: **BILL DATE should be equal to SANCTION DATE or any date after the SANCTION DATE**

*Kamal Krishna Sarkar*  
 DR. KAMAL KRISHNA SARKAR  
 Principal  
 Sripat Singh College  
 Jaganj, Murshidabad



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## Sample Photocopy of Festival Advance of Staff

The screenshot shows a web browser window displaying the HRMS application. The browser's address bar shows the URL: <https://www.wbifms.gov.in/hrms/globalLoginPostLogin.html>. The application header includes the logo for WEST BENGAL HRMS, the text "Not Digitally Signed", the user's role "Role : HRMS Approver", and the user's name "KAMAL KRISHNA SARKAR". The main content area is titled "Festival Advance Sanction Order Report" and features a search box for "Sanction Order No." and a "Generate Order" button. A sidebar on the left contains a search bar with "fest" entered, a "Loan" section, and a "Festival Advance Sanction" link. A "Signature Not Verified" warning icon is visible in the sidebar. The Windows taskbar at the bottom shows the system tray with the date and time: "ENG 2:53 PM IN 7/4/2024".

  
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## Sample Photocopy of Bonus for Staff

The screenshot displays the HRMS Bonus Master Data interface. A search window is open, showing a table with the following data:

Service Type	Bonus Disbursement Date	Admissible Bonus Amount	Eligibility Ceiling	Go Number	Go Date	Religion
<input type="radio"/> WAGES PAY SCALE	28/03/2023	5300	39000	1481-F(P2)/FA/O/2M/493/1/2	28/03/2023	Muslim
<input type="radio"/> Grant in Aid Institutions	03/10/2023	5300	39000	1481-F(P2)/FA/O/2M/493/1/2	28/03/2023	Hindu And Others
<input type="radio"/> WAGES PAY SCALE	03/10/2023	5300	39000	1481-F(P2)/FA/O/2M/493/1/2	28/03/2023	Hindu And Others

The interface also includes a search bar, a 'Select & Close' button, and a 'Cancel' button. The background shows the HRMS dashboard with a sidebar menu and a 'Signature Not Verified' warning icon.

  
DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



# SRIPAT SINGH COLLEGE

P.O. Jiaganj, Dist. Murshidabad, West Bengal, PIN 742 123

Phone:03483-255351, Fax: 03483-256961

Email: [sscollege2009@gmail.com](mailto:sscollege2009@gmail.com),

Web : [www.sripatsinghcollege.edu.in](http://www.sripatsinghcollege.edu.in)

**Some faculty members were granted leave to attend FDP, FIP, RC, OP, etc.**

## 2018-19

Name	Dept.	FDP/FIP/OP/RC/STC	Date	Duration
Debjani Bhowmick (Chakraborty)	Bengali	UGC-Sponsored RC	08-02-2018 to 28-02-2018	21
Enamul Kabir Pasa	English	UGC-Sponsored RC	06-07-2018 to 26-07-2018	21
Debjani Bhowmick (Chakraborty)	Bengali	UGC-Sponsored STC	24-08-2018 to 30-08-2018	7
B M Uzzal Afsan	Math	UGC-Sponsored Workshop	15-01-2019 to 21-01-2019	7
Sagar Simlandy	History	UGC-Sponsored RC	06-02-2019 to 26-02-2019	21
Abhishek Basu	MBBT	UGC-Sponsored OP	26-06-2019 to 16-07-2019	21

## 2019-20

Name	Dept.	FDP/FIP/OP/RC/STC	Date	Duration
Dibakar Das	Library	UGC-Sponsored RC	12-11-2019 to 25-11-2019	14
Suraiya Yeasmin	Philosophy	UGC-Sponsored RC	03-02-2020 to 15-02-2020	14
Sudhanshu Kumar Biawas	Math	UGC-Sponsored RC	12-02-2020 to 25-02-2020	14
Prosenjit Nanda	Philosophy	UGC-Sponsored FDP	08-06-2020 to 14-06-2020	7
Sajal Kumar Dey	Zoology	UGC-Sponsored OP	26-06-2020 to 24-07-2020	28
Sagar Simlandy	History	UGC-Sponsored FDP	23-06-2020 to 29-06-2020	7

  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



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## 2020-21

Name	Dept.	FDP/FIP/OP/RC/STC	Date	Duration
Sucheta Mukherjee	Geography	UGC-Sponsored FDP	02-07-2020 to 17-07-2020	14
Himadri Guhathakurta	Zoology	UGC-Sponsored FDP	12-08-2020 to 25-08-2020	14
Suchetana Mukherjee	Botany	UGC-Sponsored RC	07-10-2020 to 21-10-2020	14
Amit Kumar Kundu	Chemistry	UGC-Sponsored FIP	13-01-2021 to 11-02-2021	28

## 2021-22

Name	Dept.	FDP/FIP/OP/RC/STC	Date	Duration
Debjani Mandal	MBBT	UGC-Sponsored FIP	06-07-2021 to 26-07-2021	21
Swapan Kumar Sarkar	History	UGC-Sponsored STC	04-08-2021 to 10-08-2021	7
Debraj Roy	Botany	UGC-Sponsored FIP	16-11-2021 to 17-12-2021	28
Shahnewaz Mondal	Physics	UGC-Sponsored RC	27-10-2021 to 10-11-2021	14

## 2022-23

Name	Dept.	FDP/FIP/OP/RC/STC	Date	Duration
Tutan Barman	Sanskrit	UGC-Sponsored RC	27-09-2022 to 11-10-2022	14
Amritendu Halder	Physics	UGC-Sponsored RC	15-11-2022 to 28-11-2022	14
Dilip Sarkar	Pol. Science	UGC-Sponsored FIP	03-01-2023 to 06-02-2023	28
Arunava Kumar Choudhury	Economics	UGC-Sponsored STC	08-12-2022 to 14-12-2022	7

  
DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



# SRIPAT SINGH COLLEGE

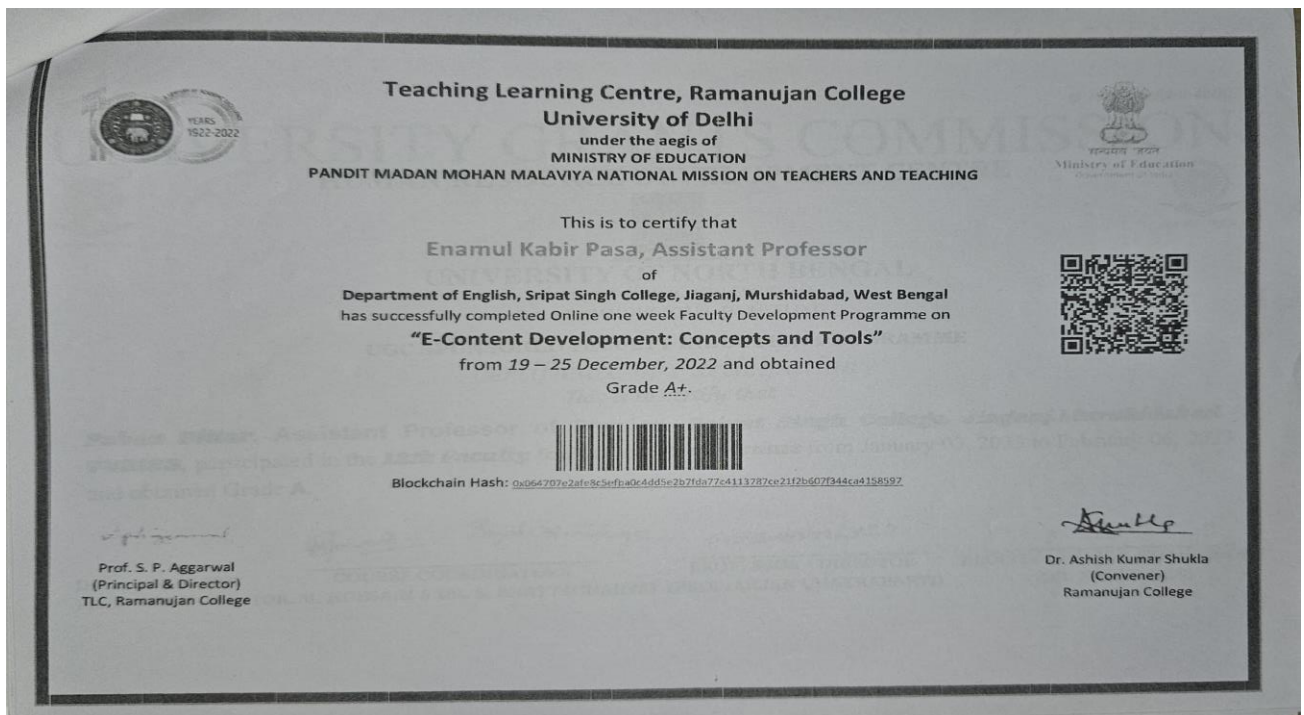
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## Sample Photocopy of RC, OP, FDP, FIP Certificate



DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



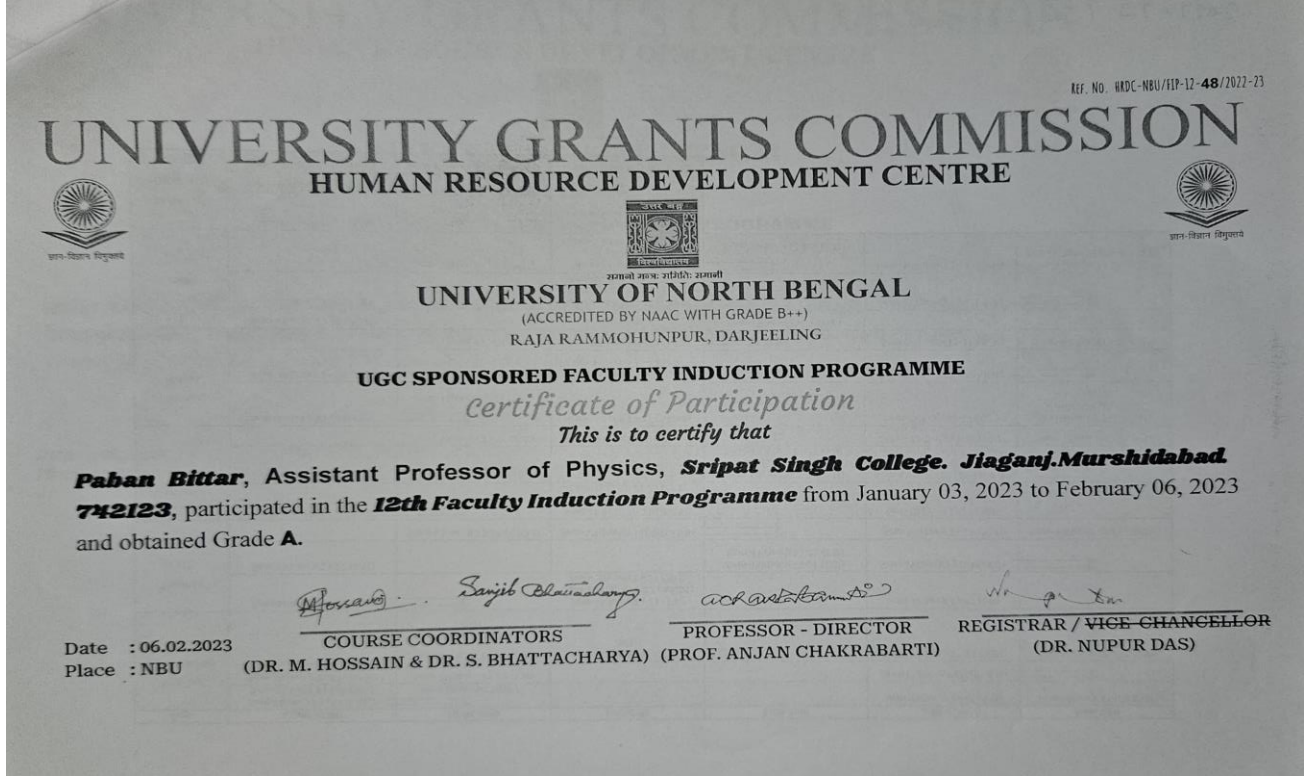
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*[Signature]*  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jaganj, Murshidabad





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## Sample Photocopy of Employer's NOC for In-service Ph.D. Program



# SRIPAT SINGH COLLEGE

P.O. Jiaganj • Dist. Murshidabad • West Bengal-742123

Phone: (03483) 255351, Tele Fax: (03483) 256961

Website: [www.sripatsinghcollege.edu.in](http://www.sripatsinghcollege.edu.in) & E-mail: [sscollege2009@gmail.com](mailto:sscollege2009@gmail.com)

Date: 29.04.2023

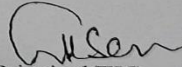
### TO WHOM IT MAY CONCERN

### No Objection Certificate for Ph. D. Registration.

This is to certify that Enamul Kabir Pasa, s/o- Abdur Rashid Biswas, residing at Vill.+P.O.-Rajnarar, P.S.- Hariharpara, Dist.- Murshidabad, PIN- 742175, W.B, is an Assistant Professor in English of this institution. He joined this institution on 03/04/2019 on Govt. transfer from Nur Mohammad Smriti Mahavidyalaya, Dhuliyar, Murshidabad, W.B, where he had served from 03/03/2010 to 02/04/2019. So, he has been rendering his continuous services as Assistant Professor in English since 03/03/2010. The institution has no objection if he pursues Ph. D. Programme at the University Department of English, Ranchi University, Ranchi without hampering the scheduled duties in this institution.

I wish him every success in his life.



  
Principal/TIC  
Teacher-in-Charge  
Sripat Singh College  
Jiaganj, Murshidabad

  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



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## Sample Photocopy of Advance Increment Order for Acquiring Ph.D/M.Phil

GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE,  
KOLKATA – 700091

Dated 14 / 06/2023

Memo No. 608 -C

4C- 54 C/NGC/09(PT- V )

From The Director of Public Instruction,  
Govt of West Bengal

To The Principal / Vice Principal/Teacher-in-Charge  
SRIPAT SINGH COLLEGE  
P.O.JIAGANJ  
DIST-MURSHIDABAD  
PIN-742123

**Sub.: Approval of Pay for Teaching Staff of all Govt. Aided Colleges in the revised pay structure 2019 w.e.f.01.01.2020 in respect of the Assistant Professor /librarian staff of the State aided Colleges for acquiring in- service of Ph.D/M.Phil/OHQ.**

With reference to the subject and the correspondences made by the College Authority in their letter no. SSC/D/19 of 2023-24 Dated 10/05/2023 in respect of **DR.AMRITENDU,HALDAR**, Assistant Professor of Physics /librarian of this college, date of joining being 04/03/2015, provisional approval of fixation of Pay in the revised pay structure 2019(w.e.f.01.01.2020) is allowed towards advance increments for in-service acquisition of Ph.D /M.Phil/OHQ with effect from the date of award i.e 13/02/2023 as per G.O.No. 892-Edn (U) dt.04.11.2016, G.O.No.896-Edn(U) dt.08.11.2016, G.O.No. 503-Edn(U) dt.12.05.2017and as amended upto date. His/Her pay may be fixed at Rs.79900/-(Academic level: 11, Cell: 6), w.e.f. 13/02/2023, vide Annexure-I to G.O.No. 1306-Edn (U) dt.30.12.2019 and 120 -Edn(U) dt.03.02.2020 under HRMS module.

If it is eventually found that payment on account of pay fixation done by the College Authority has been done wrongly for any reason whatsoever in excess of the admissible amount, such excess payment, if any, will be recovered from the future claims of the incumbent(s) concerned.

*ABhatterji*  
for Director of Public Instruction, WB

Dated: 14 /06/2023

Memo No. 608 / 1(5)-C

Copy forwarded for information to :

- 1) Special Secretary (CS Branch), Department of Higher Education, Govt. of West Bengal, Bikash Bhavan, Salt Lake, Kolkata – 700091.
- 2) PA to Hon'ble Minister in Charge, Department of Higher Education, Govt. of West Bengal, Bikash Bhavan, Salt Lake, Kolkata – 700091.
- 3) Joint Director (PPS), Education Directorate, Department of Higher Education, Govt. of West Bengal, Bikash Bhavan, Salt Lake, Kolkata – 700091.
- 4) Executive Director, Department of Education, GTA, Lowis Jubilee Complex, Darjeeling
- 5) Deputy Regional Education Officer, Jalpaiguri Division, DREO, Jalpaiguri Division, Pahari Para, opposite Municipal Primary School, Ward No.6, P.O & District: Jalpaiguri

for Director of Public Instruction, WB

*Kamal Krishna Sarma*  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



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SRIPAT SINGH COLLEGE  
COLLEGE ROAD, JIAGANJ, JIAGANJ

No: 3HEHO00530/2023-2024/0165395

Date : 18/08/2023

The Pay of the Officers/Staffs under Teaching Staff (UGC Scales) Cadre who are now posted in the Departments/Directorates/Offices mentioned against their names have been fixed as shown in the annexure below as per ROPA COLLEGE UGC ROPA 2019 FOR TEACHERS as a result of his/her/their Increment

2) The below mentioned officers/staffs will be entitled to draw their Pay as per his/her/their revised pay as mentioned above together with usual allowances as admissible in terms of Government Orders issued from time to time after fixation of Pay with effect from the respective dates as shown in the annexure against each of their names.

3) An undertaking shall have to be obtained from the officer/staff concerned to the effect that he/she/they will be liable to refund the amount drawn in excess, if any, in terms of erroneous pay fixation in a single instalment if detected later on.

4) Pay Fixation Memo in respect of AMRITENDU HALDAR, ASST.PROF. OF PHYSICS, SRIPAT SINGH COLLEGE, JIAGANJ, MURSHIDABAD -742123, in terms of Order No: 608-C 4C-54-NGC/09 (PT-V) dt 14.06.2023. Approval accorded for Incentive Increment for PhD from Level 11, Cell: 3 to Level 11, Cell: 6 w.e.f the date of conferment of PhD i.e. 13/02/2023. His next increment is on 01/07/2023 and thereafter on 01/07 of every year.

KAMAL KRISHNA SARKAR  
PRINCIPAL  
SRIPAT SINGH COLLEGE

No: 3HEHO00530/2023-2024/0165395

Date : 18/08/2023

Copy forwarded for information and taking necessary action

1. The Accountant General (A&E) West Bengal, Treasury Building, 1 Kiran Shankar Roy Road Kolkata-700001
2. PRINCIPAL, SRIPAT SINGH COLLEGE,JIAGANJ,P.O. JIAGANJ
3. The Treasury Officer : Lalbagh O/O: SUB-DIVISIONALOFFICER,LALBAGH, P.O.+P.S: MURSHIDABAD,DIST: MURSHIDABAD
4. Office Copy
5. AMRITENDU HALDAR

KAMAL KRISHNA SARKAR  
PRINCIPAL  
SRIPAT SINGH COLLEGE

  
DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



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## Sample Photocopy of Government Sanction Order for CAS

GOVERNMENT OF WEST BENGAL  
EDUCATION DIRECTORATE  
BIKASH BHAVAN, SALT LAKE,  
KOLKATA – 700091

Memo No. 1639 - C  
4C - 54 -C/09(PT- V)

Dated 10/05/2022

From The Director of Public Instruction,  
Govt of West Bengal

To The Principal / Vice Principal/Teacher-in-Charge  
SRIPAT SINGH COLLEGE  
P.O.JIAGANJ  
DIST-MURSHIDABAD  
PIN-742123

Sub.: Approval of Career Advancement Promotion ( CAS) as per UGC Regulations – 2010 & 2016 in the revised pay structure ROPA 2019 w.e.f.01.01.2020 in respect of promotion from the post of Assistant Professor(Level 10 /11 to 11/12 ) & Assistant Professor to Associate Professor (Level 12 to 13A) /librarian/ Graduate Laboratory Instructor ( GLI) staff of the State aided Colleges.

This has a reference to the subject and the correspondences made by the College Authority in their letter No.s SSC/D/85 of 21-22 Dated 26/03/2022 in respect of promotion of SRI AMRITENDU HALDAR , from Assistant Professor (Level 10) to the post of Assistant Professor (Level 11) of Physics of the said State aided College.

After careful scrutiny, provisional promotional approval in terms of Career Advancement Scheme in the revised pay structure 2019 [w.e.f.01.01.2020] as per G.O.No. 920-Edn (CS) dt.31.12.2012,1373-Edn (CS) dt.7.12.2017, 1306-Edn(U) dt.30.12.2019 and 120 –Edn(U) dt.03.02.2020 in favour of SRI AMRITENDU HALDAR from Assistant Professor ( Level 10,Cell:6) to the post of Assistant Professor ( Level 11, cell:1) of Physics , is given with effect from the date of promotion i.e 04/03/2021 initially and finally at Level: 11 Cell: 2 w.e.f. 01/07/2021 ( Date of option) at SRIPAT SINGH College and his/her next date of increment on 01/07/2022 and 01/07/ of every year.

This is further to be notified that the appointment is made by up-grading the post held by the incumbent and that the post will automatically revert to the post of Assistant Professor (Stage 1 ) as soon as the post is vacated by way of superannuation/ resignation or in any other way.

If it is eventually found that payment on account of pay fixation done by the College Authority has been done wrongly for any reason whatsoever in excess of the admissible amount, such excess payment, if any, will be recovered from the future claims of the incumbent(s) concerned.

The receipt of this letter may be kindly acknowledged.

*P. C. Ghosh Roy*  
For Director of Public Instruction, WB

Memo No. 1639 / 1(2) -C  
Copy forwarded for information to :

Dated:10/05/2022

- 1) Joint Director (PPS),Education Directorate,Department of Higher Education , Govt. of West Bengal, BikashBhavan, Salt Lake, Kolkata – 700091.
- 2) Deputy Regional Education Officer, Jalpaiguri Division.DREO, Jalpaiguri Division, Pahari Para, opposite Municipal Primary School, Ward No.6, P.O &District: Jalpaiguri
- 3) Pay Packet cell,Education Directorate,Bikash Bhavan ,Kol-91

For Director of Public Instruction, WB



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SRIPAT SINGH COLLEGE  
COLLEGE ROAD, JIAGANJ, JIAGANJ

No: 3HEHO00530/2022-2023/0100993

Date : 26/07/2022

The Pay of the Officers/Staffs under Teaching Staff (UGC Scales) Cadre who are now posted in the Departments/Directorates/Offices mentioned against their names have been fixed as shown in the annexure below as per ROPA COLLEGE UGC ROPA 2019 FOR TEACHERS as a result of his/her/their Career Advancement Scheme (CAS)/Non Functional Promotion

2) The below mentioned officers/staffs will be entitled to draw their Pay as per his/her/their revised pay as mentioned above together with usual allowances as admissible in terms of Government Orders issued from time to time after fixation of Pay with effect from the respective dates as shown in the annexure against each of their names.

3) An undertaking shall have to be obtained from the officer/staff concerned to the effect that he/she/they will be liable to refund the amount drawn in excess, if any, in terms of erroneous pay fixation in a single instalment if detected later on.

4) Pay Fixation Memo in respect of AMRITENDU HALDAR, ASST.PROF. OF PHYSICS, SRIPAT SINGH COLLEGE, JIAGANJ, MURSHIDABAD -742123, in terms of Order No: 1639-C 4C-54-C/09 (PT-V) dt 10.05.2022. Approval accorded for CAS Promotion from ASSISTANT PROFESSOR (Level 10, Cell: 6) to the post of ASSISTANT PROFESSOR (Level 11, Cell: 1) of PHYSICS is given w.e.f the date of promotion i.e. 04/03/2021 initially and finally at Level 11, Cell:2 w.e.f 01/07/2021 (date of option). His next increment is on 01/07/2022 and thereafter on 01/07 of every year.

ASIS KUMAR SEN  
TEACHER IN CHARGE  
SRIPAT SINGH COLLEGE


No: 3HEHO00530/2022-2023/0100993

Date : 26/07/2022

Copy forwarded for information and taking necessary action

1. The Accountant General (A&E) West Bengal, Treasury Building, 1 Kiran Shankar Roy Road Kolkata-700001
2. PRINCIPAL, SRIPAT SINGH COLLEGE,JIAGANJ,P.O. JIAGANJ
3. The Treasury Officer : Lalbagh O/O: SUB-DIVISIONALOFFICER,LALBAGH, P.O.+P.S: MURSHIDABAD,DIST:
4. Office Copy
5. AMRITENDU HALDAR



  
ASIS KUMAR SEN  
TEACHER IN CHARGE  
SRIPAT SINGH COLLEGE  
Teacher-in-Charge  
Sripat Singh College  
Jiaganj, Murshidabad

  
DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



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## Sample Photocopy of Self-Appraisal Report

34

SRIPAT SINGH COLLEGE, JIAGANJ, MURSHIDABAD

Internal Quality Assurance Cell

### YEAR END PERFORMANCE SELF-APPRAISAL REPORT OF TEACHERS FOR THE ACADEMIC YEAR: 2022– 2023

#### 1. General Information

a.	Name	SAGAR SIMLANDY
b.	Address (Residential)	47/4, A.C. ROAD, BYE LANE-1, INDRAPASTHA, P.O.-KHAGRA, DIST.-MURSHIDABAD, PIN.-742103, WEST BENGAL.
c.	Address (Permanent)	47/4, A.C. ROAD, BYE LANE-1, INDRAPASTHA, P.O.-KHAGRA, DIST.-MURSHIDABAD, PIN.-742103, WEST BENGAL.
d.	Cell Number	9433567680
e.	Email Address	Sagar.hist@gmail.com
f.	Designation	Assistant Professor
g.	Department	History
h.	Date of Birth	02.11.1977
i.	Area of Specialization (if MPhil or PhD holder)	THE PERMANENT SETTLEMENT AND THE ZAMINDARI FORTUNES OF MURSHIDABAD (1793-1857)
j.	Date of appointment in this institution	06.04.2010
k.	Date of appointment in the present post	06.04.2010


#### 2. Academic Staff College Orientation/ Refresher/ST Course attended during the period:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency
Refresher Course (RC)	HRDC-Gujarat University	14 days -August-16 <sup>th</sup> -August-29 <sup>th</sup> , 2022	UGC-HRDC

#### 3. Educational Qualification:



1

  
DR. KAMAL KRISHNA SARMA  
Principal  
Sripat Singh College  
Jiaganj, Murshidabad



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Examination	Name of the University	Year of passing	Marks obtained (%)	Class/ grade
B.A. (HONS.)	UNIVERSITY OF BURDWAN	1998	46.75%	II
M.A.	RABINDRA BHARATI UNIVERSITY	2001	57%	II
B.ED.	UNIVERSITY OF CALCUTTA	2003	61.20%	I
SET	COLLEGE SERVICE COMMISSION, WEST BENGAL	2008		

#### 4. Research Degree(s):

Degree	Name of the University	Date of award	Title
M. Phil.	--	--	--
Ph. D.	BANKURA UNIVERSITY	05.10.2023	THE PERMANENT SETTLEMENT AND THE ZAMINDARI FORTUNES OF MURSHIDABAD (1793-1857)
D.Sc./D. Lit.	--	--	--

#### 5. Teaching

##### a. Classes taught in the year concluded:

Class	Periods		
	Assigned per Week (Lecture/ Practical)	Taken per Week (Lecture/ Practical) (Online)	Steps taken for the teaching of periods missed during absence or leave
i) U.G. (B.A./B.Sc)	L:16 P:0	L-16 (ONLINE+ OFFLINE) P-0	Extra class arrange of Online after College hours
ii) PG (M.A./ M.Sc) (with weightage)	L:0 P:0	L-0 P-0	
iv) Any other			

##### b. Total leave taken from July 1, 2022 to June 30, 2023

Casual leave	11-days	Medical leave	0- days
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Duty leave	5-days	Loss of pay leave	0- days
Commuted leave	0-days	Others (specify)	0-days
Half-pay leave	0-days		

- c. Explain briefly how you planned your teaching for the year, mentioning a few reading lists provided to students (especially books/articles outside compulsory reading):

Before starting a new semester, I plan my teaching according to the academic calendar. In my classroom, I tried to motivate each student's unique skills and abilities to make the class fruitful. Few reading lists provided to students outside compulsory readings are given below:  
1. Itihas Kake Bole by E.H. Carr  
2. Historiography by Subodh Kumar Mukhopadhyay

- d. Details of participation in the following:

i. University Evaluation

YES,  
Semester I, HCC-T-1 ,  
Semester II, HCC-T-3 ,  
Semester III , H-GE-T-3A, G-CC-T-7  
Semester IV, G-SEC-T-2  
Semester V, HCC-T-12,  
Semester VI, HCC-T-13

ii. Internal Evaluation

YES,  
Semester I, HCC-T-1 , G-CC-T-1  
Semester II, HCC-T-4 , H-GE-T-2  
Semester III, HCC-T-6 , H-GE-T-3A, G-CC-T-7  
Semester IV, HCC-T-8, H-GE-T-4A, G-SEC-T-2  
Semester V, HCC-T-12, H-DSE-T-2A, G-GE-T-1  
Semester VI, HCC-T-13, H-DSE-T-3A, G-DSE-T-3A

iii. Paper Setting

Yes  
1, History (Hons) CC-T-7 for the B.A/B.Sc (Hons) 3<sup>RD</sup> sem exam, 2021  
2. History (General) DSE-T-3A for the B.A/B.Sc (General) 6<sup>th</sup> sem exam, 2022







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iv. Assessment of Home assignments

YES

v. Conduct of Examinations

YES

vi. Evaluation of Dissertation, etc.

YES

## 6. Details of Innovations in / Contributions to Teaching, during the year:

a. Design of curriculum:

b. Teaching methods:

Lecture & PPT.

The teaching of the courses started during lock down period. So classes were taken online. Whatsapp groups of students were created. Students were taught about online platforms. Teaching materials for online classes were prepared. When the classes in off-line mode started, the classrooms and Laboratories were prepared for classes. New teaching materials were prepared.

c. Laboratory experiments:

N.A.

d. Evaluation methods:

Normal

e. Preparation of resource material including books, reading materials, laboratory manuals etc.

PROVIDED SOME STUDY MATERIALS. (SOFT COPY)

f. Remedial Teaching / Student Counseling (academic)

YES, IF NEEDED.



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DR. KAMAL KRISHNA SARKAR  
Principal  
Sripat Singh College  
Jaganj, Murshidabad



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g. Any other

N.A

## 7. Improvement of Professional Competence:

Details regarding refresher courses/orientation attended, participation in summer schools, workshops, seminars, symposia etc., including open university courses/ M.Phil., Ph.D. during the academic year 2022--2023

No	Item details	Sponsoring agency	Place and date
1	Refresher Course (RC)	UGC-HRDC	HRDC-Gujarat University, 14 days -August-16 <sup>th</sup> -August-29 <sup>th</sup> ,2022

## 8. Research Contributions:

a. Research Papers Published in the year 2022-2023

Sl. No.	Title	Journal	ISSN/ ISBN No.	Whether peer review. Impact factor, if any	No. of Co-author
1	Oponibeshik Amole Birbhumer Reshamshilpo, pp-162-164.	Nibodhata, 37 year, No-2, July-August-2023.	ISSN-0972-4877	Peer-Reviewed Research Journal (UGC Care Listed)	Nil
2	Some Thoughts of Indo-Bangladesh Economic Co-operation, pp-146-150.	Jamshedpur Research Review, Year-XI, Vol.- II, Issue-LVIII, March-April-2023.	ISSN-2320-2750	Peer-Reviewed International Research Journal	Nil
3	The Permanent Settlement in Operation : Invisible Forces for Visible Changes, pp-35-57.	CLIO- An Annual Interdisciplinary Journal of Magazine, Vol.-22, No.-22, December-2022	ISSN-0976-075X	Peer-Reviewed Research Journal (UGC Care Listed)	Nil



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4	The Role of Mahatma Gandhi in Vaikom Satyagraha : A Study, pp-108-115	Journal of The Oriental Institute, Vol.-71, Issue-01, January-March-2023	ISSN-0030-5324	Peer-Reviewed Research Journal (UGC Care Listed)	Nil
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**b. Invited Lectures/papers in the year 2021-2022**

Sl. No.	Title of the invited lecture/paper Presented	Title of Conference/ Seminar with date	Organized by	Whether International/ National/State or University
	N.A.			

**c. Publications of books and book chapters in the year 2022-2023:**

Sl. No.	Title of the publication of publication with page no. and year	Name of the publisher	ISSN/ISBN No.	No. Of co-author
1	"Peasant condition in Murshidabad:A Study", pp-122-131, 2022	"Peasant and Labour Movement in Bengal", Edited by Dr. Kartik Chandra Sutradhar & Kalikrishna Sutradhar, Kunal Books, New Delhi	978-93-91-908-52-2	NO
2	"Colonial Origins of Modernity in India : Society, Polity and Culture", Pages-204, Year-August-2022	BFC Publications, CP-61, Viraj Khand, Gomti Nagar, Lucknow-226010	978-93-5632-427-5	NO
3	"History of Education in India"	English Book, Dr. Sagar Simlandy & Rakibul Islam, Scriptor Publication, U.P. 2022,	ISBN-978-93-92203-04-6.	yes
4	"Struggle for India's Freedom: Defeat of Netaji's Dream"	English Book, Dr. Sagar Simlandy & Swapan Kumar Sarkar, Insta Publishing, Chhattisgarh, 2022,	ISBN-978-93-91176-51-8.	yes
5	"Colonial Origins of Modernity in India",	English Book, Dr. Sagar Simlandy &	ISBN-978-93-5632-	yes



*Kamal Krishna Sarma*  
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6	"Khaladhular Itihas: Bharat O Bishyo"	Keshab Chandra Ghosh, BFC Publication, Lucknow, 2022.	427-5.	
		Bengali Book, Sagar Simlandy Amitava Chottopadhyay, Subhas Biswas & Keshab Chandra Ghosh, Disha Prakasani, Kolkata, 2022,	ISBN-978-93-93490-25-4.	yes

d. Research projects taken up in 2022-2023::

Title of the Project	Name of the funding agency	Duration
N.A.		

e. Details of Seminars, Conferences, Symposia organized during the year:

NO

f. Patents taken, if any, during the year; give a brief description:

N.A.

g. Membership of Professional Bodies, Editorship of Journals etc., during the year:

INDIAN HISTORY CONGRESS & PASCHIMBANGA ITIHAS SAMASAD, GARIA MARGINAL SOCIETY

## 9. Extension Work/Community Service

Please give a short account of your contribution, during the year, to:

- a. Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.





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NO

**b. National Literacy Mission**

NO

**c. Positions held/ leadership role played in organizations linked with extension work and National Service Scheme (NSS), or NCC or any other similar activity:**

NO

**10. Participation in Corporate Life:**

Please give a short account of your contribution, during the year, to:

**a. College/University/Institution:**

Preparation of Departmental Routine, Syllabus Distribution, Academic Calendar and all other activities including admission, examination etc.

**b. Co-curricular activities:**

SPORTS, EXCURSION, CULTURAL PROGRAMS,

**c. Enrichment of campus life (hostels, sports, games, cultural activities):**

YES, Organize different type competitions on sports, games and cultural activities to encourage students in respective fields.

**d. Students' welfare and discipline:**

YES, Provide books and soft copy of teaching material and help them to get different type of scholarship for financial help.

**e. Membership/Participation in Bodies/Committees on Education and National Development:**

N.A.





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13. I hereby declare that the information given above is true to the best of my knowledge and belief.

Sagar Simlandy

(Name and Signature of the Teacher with date) (If you have a scanned image of your signature, please paste that here; if not just write your name)



  
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