

**Report on the Add-On Course: "Language in Action; Enhancing Employability Skills"
Organized by the Department of English in Collaboration with IQAC, Sripat Singh
College, Jiaganj, Murshidabad**

The Department of English, in collaboration with the Internal Quality Assurance Cell (IQAC) of Sripat Singh College, Jiaganj, Murshidabad, successfully conducted a one-month Add-On Certificate Course titled "Language in Action; Enhancing Employability Skills." This course aimed to equip undergraduate students from both Arts and Science streams with essential language and employability skills to prepare them for the professional world better. The course commenced on 4th March 2024 and concluded on 15th May 2024, with a total intake of 152 students.

Objectives

The primary objectives of the course were:

1. Enhance Communication Skills: To improve students' verbal and written communication abilities.
2. Refine Pronunciation: To help students develop clear and correct pronunciation using dictionaries and other tools.
3. Develop Soft Skills: To equip students with essential soft skills for the workplace.
4. Boost Public Speaking Confidence: To enhance students' public speaking abilities.
5. Prepare for Interviews: To provide students with the necessary skills and techniques for job interviews.
6. Improve Note-Taking and Note-Making: To teach effective strategies for taking and organizing notes.
7. Enhance Vocabulary: To expand students' English vocabulary for better comprehension and expression.

Course Structure and Modules

The course was structured into seven comprehensive modules, each focusing on a specific skill set essential for employability. The modules were:

Module 1: Communication Skills

- Topics Covered: Verbal and non-verbal communication, effective listening, written communication, and email etiquette.
- Activities: Group discussions, writing exercises, and communication drills.

Module 2: Pronunciation and the Use of Dictionary

- Topics Covered: Phonetics, stress patterns, intonation, and using dictionaries effectively.
- Activities: Pronunciation practice, phonetic transcription exercises, and dictionary usage tasks.

Module 3: Soft Skills

- Topics Covered: Teamwork, time management, leadership, emotional intelligence, and problem-solving.

Nilofar Yasmin
HOD
Department of English
Sripat Singh College

- Activities: Role-playing, team-building exercises, and case studies.

Module 4: Public Speaking

- Topics Covered: Speech preparation, delivery techniques, audience engagement, and overcoming stage fright.

- Activities: Speech delivery practice, peer feedback sessions, and public speaking contests.

Module 5: Interview Skills

- Topics Covered: Resume writing, interview preparation, answering techniques, and body language.

- Activities: Mock interviews, resume reviews, and interview simulations.

Module 6: Note-Taking and Note-Making

- Topics Covered: Effective note-taking strategies, organizing notes, and summarizing information.

- Activities: Note-taking exercises, mind mapping, and summarization tasks.

Module 7: Enhancement of Vocabulary

- Topics Covered: Word formation, synonyms and antonyms, idioms and phrases, and context usage.

- Activities: Vocabulary games, word usage exercises, and flashcards.

Faculty Involvement

The course was conducted by a dedicated team of faculty members from the Department of English. Sripat Singh College with the collaboration of the IQAC.

Additionally, the course was graced by a special lecture from Dr. Abhishek Basu of the Department of MBBT, Sripat Singh College, who provided valuable insights and motivation to the participants.

Course Commencement and Duration

- Date of Commencement: 4th March 2024

- Course End Date: 15th May 2024

- Duration: One month

Eligibility and Participant Intake

The course was open to undergraduate students from both the Arts and Science streams across all semesters. A total of 152 students were enrolled in this certificate course.

Methodologies

Various teaching methodologies were employed to ensure effective learning and engagement:

1. Lectures: Core concepts and theoretical knowledge were delivered through interactive lectures.
2. Workshops: Hands-on sessions that encouraged active participation and practical application.

3. Group Discussions: Collaborative learning and exchange of ideas among students.
4. Role-Playing and Simulations: Real-world scenarios to practice soft skills and interview techniques.
5. Peer Reviews: Feedback sessions to help students improve their skills.
6. Practice Exercises: Regular assignments and activities to reinforce learning.

Special Lecture

The course included a special lecture by Dr. Abhishek Basu from the Department of MBBT, Sripat Singh College. His lecture focused on the importance of language skills in scientific research and professional communication, inspiring students to pursue excellence in their linguistic capabilities.

Examination and Evaluation

An examination was conducted on 10th May 2024 to evaluate the participants' understanding and application of the skills learned. The exam covered all seven modules and included written tests, practical exercises, and oral assessments. The students performed exceptionally well, significantly improving their language and employability skills.

Certificate Distribution Ceremony

The certificates were distributed on 12th June 2024 in a grand ceremony attended by:

- Dr. Kamal Krishna Sarkar, Principal, Sripat Singh College
- Dr. Abdul Kader Ahmed, Department of Political Science
- Dr. Sagar Simalandy, Department of History and Coordinator of IQAC

These esteemed guests' presence highlighted the course's importance and encouraged students to continue enhancing their skills.

Participant Engagement

The course saw enthusiastic participation from students keen to improve their employability skills. Engagement was fostered through:

- Interactive Sessions: Active participation in lectures and workshops.
- Collaborative Projects: Group activities that promoted teamwork and communication.
- Regular Feedback: Continuous feedback from instructors to guide improvement.
- Peer Learning: Students learn from each other through discussions and peer reviews.

Outcomes and Impact

The course achieved several significant outcomes:

1. Enhanced Communication Skills: Students demonstrated improved verbal and written communication abilities.
2. Better Pronunciation: Participants developed clearer and more accurate pronunciation.
3. Improved Soft Skills: Students gained essential soft skills for professional environments.

4. Public Speaking Confidence: Many students overcame their fear of public speaking and performed confidently.
5. Interview Preparedness: Students felt more prepared for job interviews, with well-crafted resumes and practised interview techniques.
6. Effective Note-Taking: Participants adopted efficient note-taking strategies, aiding their academic and professional pursuits.
7. Expanded Vocabulary: Students enhanced their vocabulary, enabling better comprehension and expression.

Feedback

Feedback was collected through surveys and feedback forms, highlighting the following:

- Positive Aspects:

- Comprehensive and well-structured modules.
- Engaging and knowledgeable faculty.
- Practical activities and real-world applications.

The special lecture by Dr. Abhishek Basu was highly appreciated.

- Supportive and interactive learning environment.

- Areas for Improvement:

- More interactive and practical sessions.
- Increased duration for certain modules.
- More frequent assessments and feedback on assignments.
- Additional focus on digital communication skills.

Conclusion

The Add-On Course "Language in Action; Enhancing Employability Skills" was a significant initiative by the Department of English in collaboration with IQAC, Sripat Singh College. It successfully met its objectives, providing students with valuable skills and knowledge to enhance their employability. The positive feedback from participants and the excellent performance in the final examination reflect the course's success.

The Department of English and IQAC are committed to continually improving and expanding such programs in the future, ensuring that students receive the best possible education and training to excel in their professional lives. The success of this course has laid a strong foundation for future initiatives aimed at holistic student development.

In conclusion, the course was a milestone in the academic journey of the participants, significantly contributing to their personal and professional growth.


30.11.24
DR. KAMAL KRISHNA SARKAR
Principal
Sripat Singh College
Jiaganj, Murshidabad


HOD
Department of English
Sripat Singh College



Sripat Singh College
Department of English

Dated : 22/02/2024

NOTICE

It is notified for the information of all concerned that a departmental meeting will be held on 01/03/2024 at 12.00 p.m to discuss the following agenda:

1. Add-on Course on Language in Action: Enhancing employability Skills.
2. Distribution of Syllabus to Trishna Subba.
3. Miscellaneous.

Principal

DR. KAMAL KRISHNA SARKAR
Principal
Sripat Singh College
Jiaganj, Murshidabad

Nilobar Yasmin
head of the Department
HOD
Department of English
Sripat Singh College



Sripat Singh College

Department of English

Dated: 01/03/2024

Resolution

Venue: Principal's Chamber, Time: 12.00 p.m

1. Discussion related to the upcoming Add-on Course titled Language in Action: Enhancing Employability Skills –

The duration of the course will be 30 hours which will be divided amongst the 7 faculty members. Classes will be held in blended mode i.e online and offline. The course will have 7 modules, prepared and conducted by the faculty. Each module will be divided into 4 units. 75% attendance is compulsory for the course completion and registered students must appear for a final exam to get certificates.

2. Distribution of syllabus to Trishna Subba

Assistant Prof. Trishna Subba joined in February 2024. Since the syllabus has already been distributed earlier, only TS will be allotted with texts from 1st, 3rd and 6th semesters.

Principal

DR. KAMAL KRISHNA SARKAR
Principal
Sripat Singh College
Jiganj, Murshidabad

Faculty Members

1.

2.

3.

Nilofar Yasmin
Head, Department of English

HOD
HOD
Department of English
Sripat Singh College



SRIPAT SINGH COLLEGE

DEPARTMENT OF ENGLISH



DESCRIPTION OF COURSE

Course Type = Certificate Course
Duration = 1 month
Eligibility = UG students of both Arts and Science across semesters
Intake Capacity= 200
In take Method = First-Come - First-Serve
Course Begins = 4.3. 2024
Course Ends = 15.4. 2024
Time of Class = [10 AM - 11 AM] & [5 PM - 6 PM]
Last date of Registration = 2.3.2024
Mode of Class = Blended (online & Offline)
Venue = Department of English



COURSE NAME

LANGUAGE IN ACTION: ENHANCING EMPLOYABILITY SKILLS

ORGANISED BY THE DEPT OF ENGLISH
IN COLLABORATION WITH IQAC,
SRIPAT SINGH COLLEGE



OPEN FOR STUDENTS OF
SRIPAT SINGH COLLEGE

ABOUT THE INSTITUTION

Sripat Singh College, the pioneering government-sponsored institution in Murshidabad, stands as a beacon of academic prowess and historical significance since its inception in 1949. Renowned for its multifaceted curriculum encompassing a plethora of undergraduate and postgraduate programs across diverse disciplines, the institution has unfailingly championed educational enlightenment and societal awareness within the region. Embedded within its illustrious history is a steadfast commitment to delivering superlative education, cultivating intellectual acumen, and perpetuating a dynamic and vibrant culture of learning, thereby solidifying its status as an eminent bastion of erudition and scholarly excellence.



Chief Patron
Dr. Kamal Krishna Sarkar
Principal



Course Coordinator
Nilofar Yasmin
HoD, Department of English

REGISTRATION LINK



CLICK HERE



Registration link for Add-on Course

Topic- Language in Action: Enhanci...
docs.google.com

Registration link for those whose link is not working: https://docs.google.com/forms/d/e/1FAIpQLSfkTd4YpXq2ZayFfdWJgqhejXTh0TepISB9o_QhOb-bctE5bg/viewform?usp=send_form

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Add-on Course Question Paper (MCQ)

MCQ-ADD ON COURSE
forms.gle

<https://forms.gle/ozSCkLjjUQEDgVyS8>

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⇒ Forwarded



Students' Feedback Form for Add-on Course Titled "Lang..."

docs.google.com

<https://docs.google.com/forms/d/e/1FAIpQLSeyBHcJn1tzGI7IjHLUAY7kHns-i4Bdrx-GFGfPNHl6so-gg/viewform?vc=0&c=0&w=1&flr=0>

12:21 ✓✓

Registration List of Ad-on Course Language in Action.

4/03/2022

Timestamp	Name	Department	Semester	Registration No/ College id	Mobile No	Email id
2024/02/22 9:52:57 pm GMT+5:30	Tanmay Ghosh	English	3rd	068029	9832770896	ghtanmay07@gmail.com
2024/02/22 9:58:51 pm GMT+5:30	Supriyo Sarkar	English	6th semester	089530	7679906184	supriyosarkar48@gmail.com
2024/02/22 10:01:25 pm GMT+5:30	Ankan Mandal	Economic	1st	2470152	7047028547	ankanmandal500@gmail.com
2024/02/22 10:09:39 pm GMT+5:30	DIPANWITA BISWAS	ENGLISH	6 th semester	2021ENGA0012	9153212010	bdipanwita90@gmail.com
2024/02/22 10:17:45 pm GMT+5:30	Larab Gohar Hossain	English	1	2023ENGM0153	9749314416 or 7384733029	Larabgoharh@gmail.com <i>Larab</i>
2024/02/22 10:20:46 pm GMT+5:30	SANDIPAN KUNDU	English	1st Semester	24080363	9883507120	sk120kundu@gmail.com
2024/02/22 10:26:24 pm GMT+5:30	Soumitra Ghosh	English honours	3Rd	067986	9733448112	ghoshsoumitra092@gmail.com
2024/02/22 10:55:07 pm GMT+5:30	Sabnaz Sultana	English	5th	089505	7029812322	dshakhanom276@gmail.com
2024/02/22 11:03:29 pm GMT+5:30	Sakil Islam	Geography	1st semester	2023GEM0092	7029978535	Saklislam7029@gmail.com
2024/02/22 11:06:36 pm GMT+5:30	Mehebur Rahaman	English	3rd	068017	7029712525	Rahamanmansur507@gmail.com
2024/02/22 11:08:45 pm GMT+5:30	PRITAM CHAKRABORTY	ENGLISH	FIRST	2470869	9002413020	pritamchakraborty4657@gmail.com <i>Pritam</i>
2024/02/23 6:43:13 am GMT+5:30	Aditya Roy	English	3rd	067995	9002803884	adityaroy9002803884@gmail.com
2024/02/23 7:04:45 am GMT+5:30	Piyali Maitra	English	3rd semester	067972	6296006313	pryalimaitra2004@gmail.com <i>Piyali</i>
2024/02/23 7:23:40 am GMT+5:30	Tania Rahman	English	3rd	067989 of 2022-23	7365962164	mdhabiburrahman147@gmail.com
2024/02/23 7:29:44 am GMT+5:30	Shaniya Qumar	English	1	2023ENG0045	9635430999	shaniya707qu@gmail.com
2024/02/23 7:41:53 am GMT+5:30	Sohana Parvin	English	1st	2023ENGM0135	8967096015	sohanaparvin576@gmail.com <i>Sohana Parvin</i>
2024/02/23 7:46:57 am GMT+5:30	Nisha Sultana	English	1st	2023ENGM0160	7664833342	hasnaine972@gmail.com
2024/02/23 7:49:14 am GMT+5:30	Safia Khatun	English	3rd	067980	07585024492	safiakhatun032@gmail.com
2024/02/23 8:52:33 am GMT+5:30	Sojib Rana	English	1	2023ENGM0083	6294884098	sajbrana4741@gmail.com
2024/02/23 9:56:32 am GMT+5:30	Mamoni Khatun	English	6	089500	7063346347	mamonikhatun72003@gmail.com
2024/02/23 9:58:47 am GMT+5:30	Sneha Haldar	English	6	089509	8116128791	snehahaldar18@gmail.com
2024/02/23 10:43:49 am GMT+5:30	Mamoni Khatun	English	V	089499 - Reg	9681642401	mamonik841@gmail.com
2024/02/23 10:52:14 am GMT+5:30	Shilpa Bhaskar	English	6th	089507	9832220464	shilpabhaskar464@gmail.com
2024/02/23 11:07:13 am GMT+5:30	Puspa Sarkar	English	1 st	2471197	8388926275	puspa_2005sarkar@gamil.com
2024/02/23 12:25:56 pm GMT+5:30	Somnath Adhikary	English	1st	2023ENGM0048	9749491609	somnatha695@gmail.com <i>Somnath</i>
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2024/02/23 1:38:51 pm GMT+5:30	Tanushree Das	English honours	6th semester	089514	9083498306	www.tanushreedas27805@gmail.com <i>Tanushree Das</i>
2024/02/23 3:19:07 pm GMT+5:30	RACHANA DAS	English	5th	Reg.no.089504	9064825701	rachanas315@gmail.com
2024/02/23 4:58:25 pm GMT+5:30	ARNAB SARKAR	English	3 Rd semester	068001	8250603847	arnabsarkarmsd2003@gmail.com <i>Arnab Sarkar</i>
2024/02/23 5:32:00 pm GMT+5:30	Manas Sarkar	Economics	3rd	070491	8900069007	manassarkar63830@gmail.com
2024/02/23 5:47:15 pm GMT+5:30	Mamoni Khatun	English	V	089499 - Reg.	9681642401	mamonik841@gmail.com
2024/02/23 7:14:33 pm GMT+5:30	Shayanti dutta	English	6th semester	089506	9093407183	duttashayanti@gmail.com <i>Shayanti Dutta</i>
2024/02/23 7:17:46 pm GMT+5:30	Deep Debnath	English	3 rd semester	068008	7432078717	deepdebnath9091@gmail.com <i>Deep Debnath</i>
2024/02/23 8:17:06 pm GMT+5:30	Prongamita Saha	MBBT	3rd semester	Regn No. : 070564	8001172283	pmsaha23@gmail.com
2024/02/23 8:42:29 pm GMT+5:30	Shiladitya Biswas	Molecular biology and biotechnology	3rd	070577	9832200295	shiladityabiswas22@gmail.com
2024/02/24 9:05:28 am GMT+5:30	Raja Shah	English	3rd	069981	6295080892	rajashah12345qwq@gmail.com
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2024/02/24 12:09:21 pm GMT+5:30	Anannya Bhattacharjee	English Honours	3rd	067942	97343 30467	bhattacharjeeananya715@gmail.com <i>Anannya</i>
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2024/02/24 2:35:07 pm GMT+5:30	Tanushree Chakraborty	English	1st	2023ENGM0120	7047397771	Tanushreechakraborty656@gmail.com <i>Tanushree Chakraborty</i>
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2024/02/24 4:20:28 pm GMT+5:30	Shantanu Mandal	Geography (major)	1st semester	24079352	8509647084	mandalshanto123@gmail.com
2024/02/24 7:23:14 pm GMT+5:30	Soham Das	MBBT	3rd	070579	7602756349	sohamd689@gmail.com
2024/02/24 9:17:43 pm GMT+5:30	Poulami sen	English	1st semester	2472372	8293619477	Poulami688@gmail.com <i>Poulami sen</i>
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2024/02/25 11:47:56 am GMT+5:30	saidursdr03@gmail.com	English Major	1 sem	English M 0079	7076380705	saidursdr03@gmail.com <i>Saidur Rahman</i>
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2024/02/25 12:20:18 pm GMT+5:30	Mehebuba Sultana	English	1st	2023ENGM0168	9339068160	bitihimehebuba@gmail.com <i>Mehebuba Sultana</i>
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2024/02/25 1:05:40 pm GMT+5:30	Anisha Sarkar	English	3rd sem	067940		9732465453	anishasarkar093@gmail.com
2024/02/25 1:07:45 pm GMT+5:30	Siraj Hussain	Philosophy major	1st	2023PHIM0099		8509125905	sirajhussain912@gmail.com
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2024/02/25 2:15:59 pm GMT+5:30	Jemima khatun	English department	3rd semester	067957 of 2022-23		8293318661	jemimakhatun905@gmail.com
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2024/02/25 2:33:08 pm GMT+5:30	ANKUSH PANDEY	MATHEMATICS	1st	2470 351		8670996486	as20051416@gmail.com
2024/02/25 3:41:55 pm GMT+5:30	Merina khatun	English	3rd	067966		9875345442	merina5442@gmail.com
2024/02/25 4:00:52 pm GMT+5:30	Jemima Nasrin	English	3rd	067958		8927429950	barshabiswas20064@gmail.com
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2024/02/25 4:34:16 pm GMT+5:30	Farhin Aktar	English	1st	SSC/2023/000757		8653885467	farhina845@gmail.com
2024/02/25 5:23:00 pm GMT+5:30	Dona mondal	English	3rd semester	067954		9635594470	donamondal05012005@gmail.com
2024/02/25 5:26:37 pm GMT+5:30	Debabrata Shil	English	1st	2023ENGM0202		7076507151	dsdebu0@gmail.com
2024/02/25 7:04:32 pm GMT+5:30	Sima Khatun	English	1st	2023ENGM0020		+91 89189 03543	simakhatun90346@gmail.com
2024/02/25 7:15:04 pm GMT+5:30	Bnsti Das	English	1st	2023ENGM0041		9800256572	bristidas78@gmail.com
2024/02/25 11:14:49 pm GMT+5:30	Srinjoy saha	English general	3rd	20222/1698		7478094764	srinjaysaha206@gmail.com
2024/02/26 1:06:54 pm GMT+5:30	PRITHWEERAJ GHOSH	ENGLISH	1ST	ENGM0029		9883500312	dhulughosh9564@gmail.com
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2024/02/26 9:03:58 pm GMT+5:30	Suraj Sk	Philosophy major	1 st	2023PHIM0127		7845860061	suraj78725@gmail.com
2024/02/27 10:59:00 am GMT+5:30	DISHA SARKAR	ENGLISH	1ST SEMESTER	2023ENGM0009		8637357510	ds7520763@gmail.com
2024/02/27 11:01:47 am GMT+5:30	PABITRA BISWAS	HISTORY MAJOR	1st	2023HISM0126		7319553989	pabitrabiswas43515@gmail.com
2024/02/27 11:03:04 am GMT+5:30	Manisha Khatun	Geography	1st semester	2023GEOM0105		9609414958	manishakhatun249@gmail.com
2024/02/27 11:06:32 am GMT+5:30	DISHA SARKAR	ENGLISH MAJOR	1st	2023ENGM0009		8637357510	ds7520763@gmail.com
2024/02/27 12:19:05 pm GMT+5:30	Imrana Naj	English	First	2023ENGM0014		8617354003	habibul73764@gmail.com
2024/02/27 10:00:25 pm GMT+5:30	Priyanshu Das	Zoology	3rd Semester	070697		8942883624	priyanshudas624@gmail.com
2024/02/28 7:52:00 am GMT+5:30	Shanliya Qumar	English	1	2023ENGM0045		9635430999	shaniya707cu@gmail.com
2024/02/28 2:15:40 pm GMT+5:30	Tania Sultana	English	1st Semester	ENGM0152		9800486531	taniasultana742122@gmail.com
2024/02/28 2:20:36 pm GMT+5:30	Bipasha Mandal	English	6th sem	089496		8653132485	bipashamandal51@gmail.com
2024/02/28 2:39:02 pm GMT+5:30	Diya Ghosh	English	1St	2023ENGM0132		8967306904	diyaghosh7082@gmail.com
2024/02/28 7:46:23 pm GMT+5:30	Piu Prodhan	English Major	1	2023ENGM0004		8388894930	prohdhanpiu89@gmail.com
2024/02/28 8:04:15 pm GMT+5:30	Māskura khatun	English	1st	2023ENGM0147		7863943168	maskura200515@gmail.com
2024/02/29 7:53:11 am GMT+5:30	Mrittika Haldar	English	1st	2023ENGM0143		+91 6296 026 797	haldarmrittika7@gmail.com
2024/02/29 11:33:06 am GMT+5:30	Devlina Roy	Botany	First	2023BOTM0092		9851908254	roy.devlina2004@gmail.com
2024/02/29 12:35:13 pm GMT+5:30	Aishi Adhikari	Botany	1st semester	2023BOTM0043		9933192685	aishiadhikari46@gmail.com
2024/02/29 1:49:44 pm GMT+5:30	Sumita Mondal	Botany	1st	2023BOTM0083		7431950673	sumitamondal227@gmail.com
2024/02/29 6:14:41 pm GMT+5:30	Ruma khatun	English	1st	2023ENGM0126		9339281701	reshma742122@gmail.com
2024/03/01 6:25:37 pm GMT+5:30	Pritisha Chowdhury	English	3rd semester	067973		8927458954	prishachowdhury4@gmail.com
2024/03/01 7:47:20 pm GMT+5:30	RUNA LAILA	ENGLISH	1st	2023ENGM0015		8918721549	mostakim82483@gmail.com
2024/03/01 8:07:35 pm GMT+5:30	MehenaJ Sultana	English	First	2023ENGM0146		9635620043	mehenajsultana27@gmail.com
2024/03/01 9:31:46 pm GMT+5:30	Mamoni Khatun	English	V	089499		9681642401	mamonik841@gmail.com
2024/03/01 9:43:23 pm GMT+5:30	RACHANA DAS	English	5th	Register.no-089504		9064825701	rachanas315@gmail.com
2024/03/02 9:44:13 am GMT+5:30	Anamika Pramanik	English	1st	2023ENGM0005		9083037595	anamikapramanik99@gmail.com
2024/03/02 10:52:21 am GMT+5:30	Mahima Dey	English	4th sem	067963		8389826937	deymahima01@gmail.com
2024/03/02 10:56:56 am GMT+5:30	Shahid Ali	English	4th	068023		7718530972	shahidali40900@gmail.com
2024/03/02 11:05:12 am GMT+5:30	Tanmay Ghosh	English Honours	3rd semester	068029		9832770896	ghtanmay07@gmail.com
2024/03/02 11:41:50 am GMT+5:30	Soham Bhadury	English	4th sem	068025		8116407296	Bhadurysoham@gmail.com
2024/03/02 12:15:06 pm GMT+5:30	Madona Hembrom	English	3rd semester	067962		9608442785	madonahembrom047@gmail.com
2024/03/02 4:04:52 pm GMT+5:30	Rani Khatun	English	3rd semester	067974		9749151823	khaturrani872@gmail.com
2024/03/02 6:57:12 pm GMT+5:30	Yeasir Mohammad	English	1st	ENGM0006		7679604317	tltas4745@gmail.com
2024/03/02 8:21:20 pm GMT+5:30	Dipayan Modak	English	1st	2023ENGM0108		9907578967	dipayanmodak26@gmail.com
2024/03/02 10:03:52 pm GMT+5:30	Sumit Biswas	Environmental science Hons (B.SC)	1st	2023ENVM0032		9883141052	sumitbiswas8922@gmail.com
2024/03/02 11:15:40 pm GMT+5:30	Arijit chakraborty	English	3rd semester	067999		9593193662	mrarijit18@gmail.com
2024/03/03 9:16:51 am GMT+5:30	Piu Ghosh	English Major	1st	2471737		7063498801	piug32329@gmail.com
2024/03/03 11:02:13 am GMT+5:30	Banisha Poddar	English Major	1st semester	2023ENGM0122		7872239112	bonishapoddar@gmail.com
2024/03/03 1:08:53 pm GMT+5:30	Ankita poddar	English	1st	2023ENGM0069		9907693586	ankitapoddar0011@gmail.com
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2024/03/03 4:52:34 pm GMT+5:30	ENJAMUL HOQUE	English	1st	2023ENGM0027		7699911905	enjamulhoque300@gmail.com

Nargis Khatun

Shauya Poudh
Anikush Poudh
Merina Khatun
Jemima Nasrin

Bristi Das

Prithweeraj

Imrana Naj

Shanliya Qumar
Tania

Diya Ghosh

Mrittika Haldar

Pritisha Chowdhury

Runa Laila

Anamika Pramanik

Mahima Dey

Shahid Ali

Soham Bhadury

Yeasir Mohammad

Banisha Poddar

Debika Mondal

Enjamul Hoque

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2024/03/04 9:34:33 am GMT+5:30	Disha Singha	English	1st semester	2023ENGM0097	9883621542
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2024/03/04 10:52:06 am GMT+5:30	Shreetama Neogy	English	6	089508	9647935886

tonaighosh1@gmail.com Rohan Ghosh
 rabiulislam.bqg@gmail.com
 isk878111@gmail.com
 rickul771@gmail.com Ankan Saha
 khalida9339939591@gmail.com
 mondalanamika089@gmail.com Anamika M.
 mirza8759676567@gmail.com
 mdellask9635@gmail.com
 dishasingha330@gmail.com Disha Singha
 Kazinasir994@gmail.com Bilkish Amina
 neogyshreetama@gmail.com

~~Anamika Pramit English Sem 1 2023ENGM0061~~
 Tithy Halden English Sem 3 2022ENGM0021 9382018340
 Bilkish Amina

tithyhalder00 Tithy
 gmail.com

Surmita Das. English 1sem 2023 ENGM 9832561494 Surmita Das
 Somir Hossain Eng)) 0188 6295003597 Somir Hossain
 Sunayan Pal English 1st sem 0190 2023ENGM0172 9932489003 Sunayan Pal

YUSUF ISLAM MOLLA - ZOOLOGY - 3rd - 2022Z00A0047 -
 7718420568 - yusuf888786@gmail.com

Prishi singha - English - 6th sem Roll No - 2021ENGM A0025

Sattick Mondal - English - 6th Sem Roll No - 2021 ENGM A0046

Mir Mufazzel Hossain - English - 6th Sem Reg No - 029524

Dwip Prakash Mandal - English - 6th sem Roll No - 2021 ENGM A0092

SRIPAT SINGH COLLEGE
DEPARTMENT OF ENGLISH

Syllabus of Add on Course on -

**“LANGUAGE IN ACTION: ENHANCING EMPLOYABILITY
SKILLS”**

MODULE: 1.

Communication Skills

Total Lecture: 4

Unit 1: Listening Skills

.Introduction

.Poor Listening habits Vs Good Listening Habits

Unit 2: Speaking Skills

.Effective communication and miscommunication

Unit 3: Reading Skills

.Techniques and strategies of effective Reading

Unit 4: Writing Skills

. Importance and Enhancing the skill

Nilofar Yasmin (HoD)
Assistant Professor
Department of English
Sripat Singh College

MODULE: 2

Total Lecture: 4

How to Use Advanced Learner's Dictionary for Pronunciation

Unit 1: Speech Mechanism & Organs of Speech

Unit 2: Vowel & Consonant Sounds of British English (R.P.)

Unit 3: Classification & description of IPA for English

Unit 4: Pronunciation Practice of Words & Sentences

Enamul Kabir Pasa
Assistant Professor
Department of English
Sripat Singh College

MODULE: 3

Soft Skills

Total Lecture: 4

Unit 1 - Introduction to Soft Skills.

Importance of Soft Skills.
Types of Soft Skills

Unit 2- Communicative Skills.

Problem Solving and Critical Thinking Skills.

Unit 3- Team Work.

Leadership Skill.

Unit 4- Entrepreneurship Skill.

Ethics, Moral and Professional Ability.

Trishna Subba
Assistant Professor
Department of English
Sripat Singh College

MODULE: 4

Public speaking

Total Lecture: 4

Unit 1- Planning

Unit-2 - Writing

Unit-3 - Delivery

Unit-4 - Feedback

Rajat Suvra Mandal
SACT
Department of English
Sripat Singh College

MODULE: 5

Interview Skills

Total Lecture: 4

Unit 1- Personality Development: A Must for Leadership and Career Growth

Introduction to Personality Development
The concept of personality
Dimensions of personality
SWOT analysis

Unit-2 - Interview Skills

Types of Interviews
What to Wear to an Interview?
During the Interview
After the interview

Unit-3 - Effective Communication in Interview

The importance of effective communication in an interview
Precision of communication
Mock interview questions

Unit-4 Body language: A key to effective interaction

Introduction
What is body language?
Body language gestures

Ananya Mukherjee
SACT
Department of English
Sripat Singh College

MODULE: 6

Note-taking and Note-making:

Total Lecture: 4

Unit 1- Concept Note, Objectives (**Note-taking**)

Unit-2 - Types of Note Taking: a) Outlining b) Sentence method c) Charting d) Mapping

Unit-3 - Concept Note, Introduction, Advantages (**Note-making**)

Unit-4 Strategies of Note- Making :

- i) Heading/ Sub-heading ii) Content iii) Readability

Tohidur Rahaman
SACT
Department of English
Sripat Singh College

MODULE: 7

ENHANCEMENT OF VOCABULARY

Total Lecture: 4

Unit 1- Vocabulary- definition and Importance

Unit-2 - Types of Vocabulary

Unit-3 Strategies for enhancement of English *vocab.*

Unit-4 Applicability

Neha Swarnakar
SACT
Department of English
Sripat Singh College



GPS Map Camera



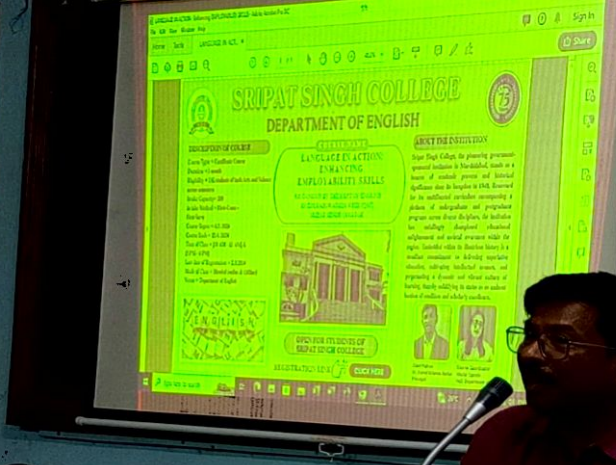
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- Nur Amin Sarkar (You)
- Tohidur Rahaman Meeting host
- Anamika Mondal
- Anamika Pramanik
- Ananya Bhattacharjee
- Ankan saha
- ANKITA PODDAR
- Ankush Pandey
- arijit Chakraborty
- Arnab Sarkar
- Barsha Biswas
- Bonisha Poddar
- Bristi Das
- debika mondal
- Deep Debnath
- Dipanwita Biswas
- DIPTA ROY
- Disha Singha
- DONA MONDAL
- Dwip
- Enjamul Hoque
- Hasnaine
- Imrana Naj
- Imroj Samim
- Jemima Khatun
- Kazi nasir
- Laraib Gohar Hossain
- Madona Hembrom
- Mahima Dey
- Maskura Khatun
- Md Elias Sk
- Md Habibur Rahaman
- Meer Parvej
- Mehebuba Sultana
- Mehenaj Sultana
- Merina khatun
- Mir Mufazzel
- Nasifa Khatun
- Nikita Saha
- Niru Biswas
- PIYALI MAITRA
- Poulamiii
- Pritam Chakraborty
- PRITHWEWRAJ GHOSH
- Priti Singha
- Prosanta Ghosh
- Puspita Datta
- Rabiul Islam
- Rajendra nath Dalui
- Raman Mostakim
- Reshma Khatun
- Rinku Sk
- Rohan Ghosh
- RUMANA KHATUN
- Saidur Rahaman
- Sandipan 120
- Sattick Mondal
- Seikh Abdur Rof
- Shahid Ali
- SHANIYA
- Shreetama Neogy
- Shreya Routh
- Sk Somana Yeasmin
- Soham Bhadury
- Sohana Parvin
- Somnath Adhikary
- Sougata Das
- Tania Sultana
- Tanusree Chakraborty
- Titas

Search for someone in this call

Nur Amin Sarkar (You)

Enamul Kabir Pasa

Meeting host

Aishi Adhikari

Anamika Pramanik

Ananya Bhattacharjee

Ankan saha

ANKITA PODDAR

Ankush Pandey

Arnab Sarkar

Barsha Biswas

Bonisha Poddar

Bristi Das

debika mondal

Deep Debnath

Devlina Roy

DIPTA ROY

Disha Singha

DONA MONDAL

Dwip

Enjamul Hoque

Hema Ghosh

Imrana Naj

Imroj Samim

Jemima Khatun

Laraib Gohar Hossain

Madona Hembrom

Maskura Khatun

Md Elias Sk

Md Habibur Rahaman

Meer Parvej

Mehebuba Sultana

Mehenaj Sultana

Merina khatun

Mir Mufazzel

Nasifa Khatun

Nikita Saha

Niru Biswas

PIYALI MAITRA

Poulamiii

Pritam Chakraborty

PRITHWEWRAJ GHOSH

PRITISHA CHOWDHURY

Rajendra nath Dalui

Raman Mostakim

Rima Mandal

Riya Das

Riya Khatun

Rohan Ghosh

RUMANA KHATUN

Safia Khatun

Saidur Rahaman

Salma Khatun

Sandipan 120

Sattick Mondal

Seikh Abdur Rof

SHANIYA

Shiladitya Biswas

Shreetama Neogy

Shreya Routh

Sohana Parvin

Somnath Adhikary

Sougata Das

sumita mondal

Tania Sultana

Tanusree Chakraborty


Meeting controls: Mute, Video, Screen Share, Chat, and a small profile card for Enamul Kabir Pasa.





People









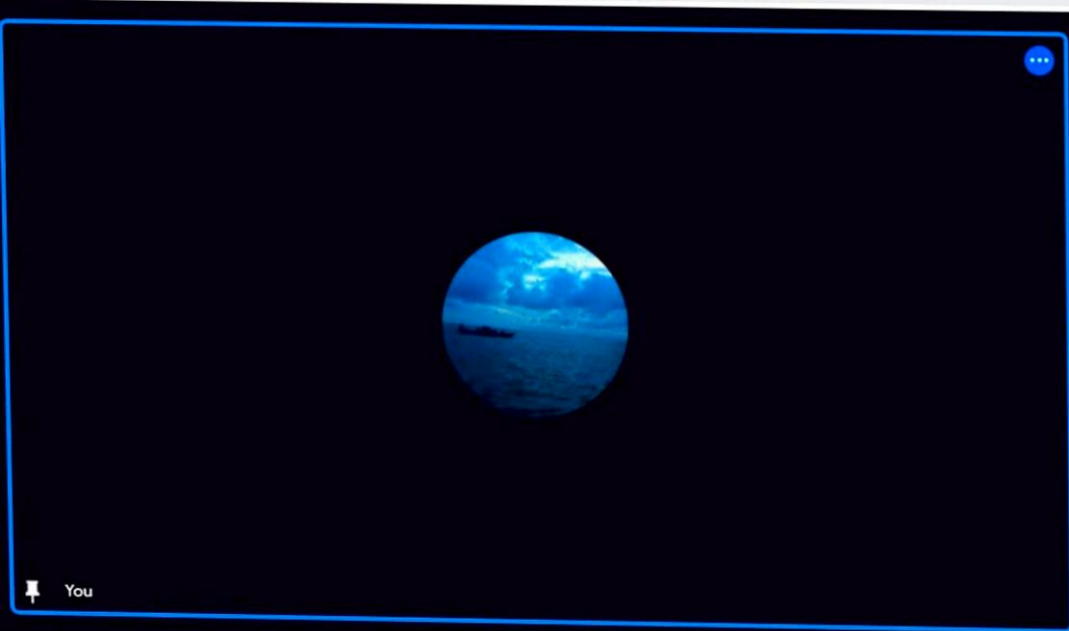
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Contributors 18 

-  **Enamul Kabir Pasa (You)**
Meeting host 
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-  Bipasha Mandal 
-  Dipanwita Biswas 
-  ... 



People









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Contributors 34 

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Meeting host  

 SPARROW  

 Aditya Roy  

 Amit sarkar  



Ananya

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Deep

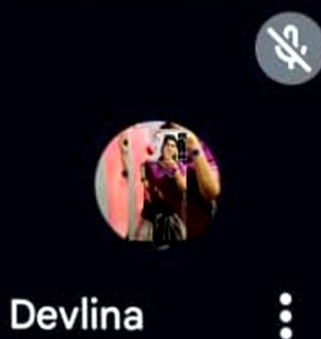
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Safia

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PRITISHA

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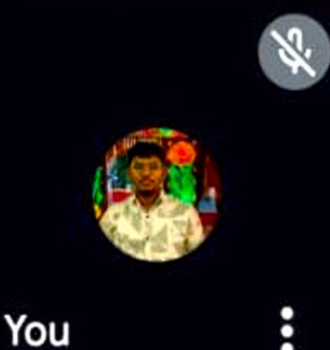
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Ananya

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You

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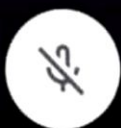
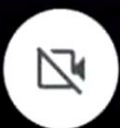
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Imran

50 others

Mute icon



Types of Interviews

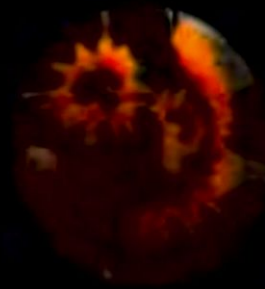
- **Basic/traditional interview**
- **Telephone interview**
- **Group interview**
- **Interview during a meal or social occasion**
- **Serial interview**



Ananya is presenting



Ananya



SHANIYA



bcc-aaiu-iiv

People

Info

Activities

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- Nilofar Yasmin**
Meeting host
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- Ankush Pandey**
- arijit Chakraborty**
- Barsha Biswas**
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- debika mondal**
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- Shreya Routh**
- Sohana Parvin**
- Somnath Adhikary**
- sumita mondal**
- sunayan pal**
- Tania Sultana**
- Tanushree Das**
- Tanusree Chakraborty**
- Titas**

You Nilofar 45





Poulamili



Sohana Parvin



Sougata Das



Imrana Naj



PRITHWEERAJ




Somnath Adhikary



Rohan Ghosh



Hema Ghosh



Arnab Sarkar



Bonisha Poddar



Nilofar Yasmin



Ankan saha



Anamika Pramanik



Dipta Roy



Mehenaj Sultana



Disha Singha



Nasifa Khatun



Saidur Rahaman



Rajendra nath Dalui



SHANIYA





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DEPARTMENT OF ENGLISH CERTIFICATE OF PARTICIPATION

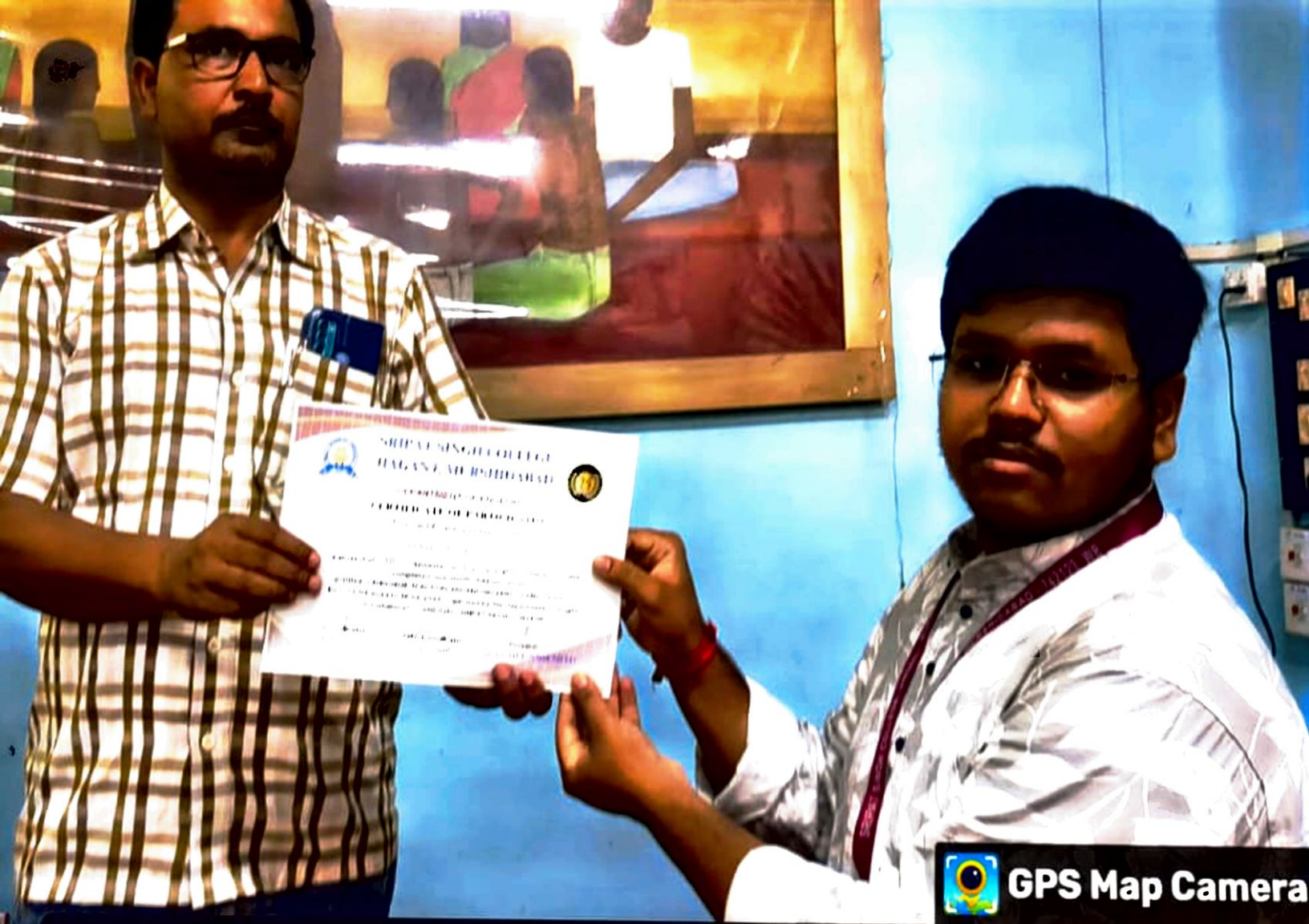
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on "LANGUAGE IN ACTION : ENHANCING EMPLOYABILITY SKILLS "
from 04-03-2024 to 14-05-2024 organised by the Department Of English
in Collaboration with IQAC, SRIPAT SINGH COLLEGE.

Coordinator
Nilofar Yasmin

IQAC Coordinator
Dr. Sagar Simlandi

Principal
Dr. Kamal Krishna Sarkar



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SRIPAT SINGH COLLEGE
DEPARTMENT OF ENGLISH

DESCRIPTION OF COURSE

Course Type - Certificate Course
Duration - 1 year
Eligibility - UG students of both Arts and Science
stream admission
Seat Capacity - 200
In-Place Method - Two-Come -
Fee-Free
Course Dates - 4.3.2024
Course Ends - 15.6.2024
Type of Class - 100 ANS - 11 ANS &
2 PSE - 4 PSE
Last Date of Registration - 2.3.2024
Mode of Class - Blended (Online & Offline)
Course - Department of English

**LANGUAGE IN ACTION:
ENHANCING
EMPLOYABILITY SKILLS**
ORGANIZED BY THE DEPT OF ENGLISH
IN COLLABORATION WITH SRIPAT SINGH COLLEGE



ABOUT THE INSTITUTION

Sripat Singh College, the pioneering government-sponsored institution in Murshidabad, stands as a beacon of academic progress and historical significance since its inception in 1949. Renowned for its multifaceted curriculum encompassing a plethora of undergraduate and postgraduate programs across diverse disciplines, the institution has unfailingly championed intellectual independence and societal awareness within its region. Embedded within its illustrious history is a steadfast commitment to delivering exceptional education, cultivating intellectual acumen, and preparing its students to embrace the challenges of a dynamic and globalized world. Through its unwavering dedication to learning, service, and holistic development, the college continues to nurture a vibrant community of scholars and leaders.




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