



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SRIPAT SINGH COLLEGE</b>
• Name of the Head of the institution	<b>SRI ASIS KUMAR SEN</b>
• Designation	<b>TEACHER IN CHARGE</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>+919433567680</b>
• Mobile No:	<b>9732514827</b>
• Registered e-mail	<b>sscollege2009@gmail.com</b>
• Alternate e-mail	<b>iqacsscollege2009@gmail.com</b>
• Address	<b>P.O- JIAGANJ, DIST- MURSHIDABAD, PIN- 742123, WEST BENGAL</b>
• City/Town	<b>JIAGANJ</b>
• State/UT	<b>West Bengal</b>
• Pin Code	<b>742123</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Kalyani
• Name of the IQAC Coordinator	SRI SUMIT BANDYOPADHYAY
• Phone No.	+919433567680
• Alternate phone No.	7430998215
• Mobile	7430998215
• IQAC e-mail address	iqacssccollege2009@gmail.com
• Alternate e-mail address	ssccollege2009@gmail.com
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://s3.amazonaws.com/ssc-website-new/ssc web 60351a88 AQAR 2021-2022.pdf">https://s3.amazonaws.com/ssc-website-new/ssc web 60351a88 AQAR 2021-2022.pdf</a>
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%2022-23.pdf">https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%2022-23.pdf</a>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.00	2005	28/02/2005	27/02/2010
Cycle 2	B	2.37	2016	05/11/2016	04/11/2021

<b>6. Date of Establishment of IQAC</b>	23/06/2014
---	------------

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRIPAT SINGH COLLEGE	FINANCIAL ASSISTANCE TO OTHER SCIENTIFIC BODIES FOR UNDERTAKING SCIENTIFIC	ASSISTANT SECRETARY, SCIENCE & TECHNOLOGY & BIOTECHNOLOGY	2022-23	RS.-34500
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>4</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Preparation of Academic, Administrative and Green, Energy and Environment Audit Report.				
Collection, analysis of Feedback from all stakeholders and action taken for improvement.				
Creating Mentor-Mentee System first time and improving the activities.				
Strengthening of ICT facilities by installation of several wi-fi				

devices accessible to different departments and installation of CCTV cameras in the college campus.

Collecting and Evaluation of Self-Appraisal Report. The IQAC encouraged the faculties for publication of research articles, books and book chapters.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To Introducing course module &amp; Academic Calendar at the beginning of the session-2022-23 and introduce an Add-on course in Physics.</p>	<p>Respective departmental teachers, including SACT, discuss among themselves regarding the portion or part of the subject to be taught individually, and accordingly routine serves to the students and classes are held as per routine. The Add-on course carries on successfully.</p>
<p>To organized many State/National/International &amp; Departmental seminar</p>	<p>A Seminar on 'Celebrating 200 Years of "Father of Genetics"' was organized by department of Molecular Biology and Biotechnology</p>
<p>To fully Online admission system in all semester B.A./B.Sc/P.G. in Bengali.</p>	<p>The first semester admission of B. A., and B. Sc. students under the CBCS system for the session 2022-2023 went successfully thanks to a few small adjustments made to the current online admission program. This year, an online merit list was released, and admissions were made entirely based on the merit list through offline verification involving the students' physical presence. Students only have access to an online payment gateway this year to pay their admissions costs. The State Government has ordered that this year's application cost be waived.</p>

<p>To taken all type stakeholder Feedback &amp; analysis and action taken for improvement.</p>	<p>Feedback from different stakeholders such as students, teachers and employers was examined and brought up in the IQAC meeting. After reviewing the comments, IQAC prepared an action taken report. The IQAC also decided that, in accordance with the State Government's directive, the action taken report would be presented to the Governing Body Meeting via the Principal this year.</p>
<p>To initiative for CAS of eligible teachers</p>	<p>CAS of the 16 teachers is processed and sent to the DPI, WB for fixation, after completion of fixation, the salary of the incumbents is updated through HRMS.</p>
<p>To preparation for Green, Energy, Environment, Gender &amp; Academic Audit.</p>	<p>As resolutions passed in the IQAC meeting the Green, Energy, Environment and Academic Audit reports of the College have been prepared.</p>
<p>To signature various type of MOU in many Institutions for improvement of teaching -learning &amp; placement</p>	<p>Done MOU with Janangi Mahavidyalaya, Jalangi, Murshidabad; Muzaffar Ahmed Mahavidyalaya, Salar, Murshidaba; Nagar College, Nagar, Murshidabad; RDK College, Jiaganj, Murshidabad; SCBC College, Lalbagh; Murshidabad;</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>Governing Body, Sripat Singh College</p>	<p>13/12/2023</p>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	20/03/2024

**15. Multidisciplinary / interdisciplinary**

As affiliated to The University of Kalyani, Sripat Singh College follows the curricula of its parent University. The CBCS syllabi implemented by the latter have ample scope for academic flexibility with an interdisciplinary approach. It offers five types of courses (Core Courses, Discipline Specific Electives, Generic Electives, Skill Enhancement Courses, Ability Enhancement Compulsory Courses) at the UG level that ensure a balance between theoretical and practical aspects of learning. Accordingly, Sripat Singh College offers seventeen UG programmes with different course combinations that enable students to select their options as per their choice and ability. The PG-Bengali program offered by the college has the CBCS syllabus, too. To add to this, our institution organizes various extension activities with the objectives of sensitizing students to social issues, and participation in social outreach programmes to spread value education, through its NSS and NCC units. Projects in areas of community engagement and service aim towards the holistic development of students at both the UG and PG levels, and the CBCS curricula at these levels integrate cross cutting issues relevant to human values, professional ethics, gender, environment, and sustainability. NEP system will be introduced in our state from 2023-24 Academic Year. The college offers Open-Distance Learning (NSOU, Kalyani, RBU Distance Education) to undergraduate and postgraduate students. The Institution plans to form a 'light but tight' regulatory system which will help to move towards a multidisciplinary concept of education. Students will be provided opportunities for internships with local industry, business craft persons etc. In such a way they may actively engage with the practical side of their learning and finally improve their employability.

**16. Academic bank of credits (ABC):**

The institution is generating awareness regarding the implementation of the Academic Bank of Credit (ABC). Controller of Examinations of University of Kalyani (affiliating university), issued a notification vide Ref. No. CoE/ABC-ID/2/U.G./2023 dated 03.04.2023 regarding the registration of all UG and PG students to the Academic Bank of Credit within the specific time period (12.05.2023 for all UG students and 28.04.2023 for all PG students). Following the same,

our college has introduced the Academic Bank of Credit for all UG and PG students in the session 2022-23, first time. The institution is getting ready by generating awareness among the teaching, non-teaching staff, and students about Academic Bank of Credit, its mode of operation, credit mobility, opening of accounts, and benefits of its usage. UG and PG students were directed by the university to register on the Academic Bank of Credit (ABC) website, [www.abc.gov.in](http://www.abc.gov.in), and to provide a printout of their ABC ID to the college office. It has also been made mandatory to have ABC ID for all future correspondence. The college further confirms that all Academic Bank of Credit guidelines from the Affiliating university will be followed at the college.

### **17.Skill development:**

The college understands that the students passing out from here should be graduates and simultaneously skilled. The CBCS enables them to be skill-developed as per the syllabus. In addition to that, the college has a Career Counseling Cell offering different courses to develop their skills. These courses are specifically designed as per their courses to make them skilled. The college has NSS and NCC. Both perform different types of activities for students to develop their skills.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

This is one of the strongholds of the college. It offers Indian languages like Sanskrit and Bengali. Many students enroll in and study these languages. The students can study Master degree in Bengali in regular mode. The teachers of the college deliver their lectures in bilingual mode (English and Bengali or Bengali and Sanskrit). Students studying Bengali receive class teaching in Bengali, students studying Sanskrit receive their lectures in Bengali and Sanskrit, students studying English receive lectures in English only, while others receive lectures in English and Bengali. The Indian knowledge system has also been integrated through different cultural programs of the college, such as Saraswati Puja, annual cultural competitions, observation of various days of our cultural heritage, sports and games, etc.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college highly focuses on educating its students in such a way that, at the end of their program, they become skilled enough to compete in the real world to get a good job. Keeping this in mind, the college set up a career counseling Cell and the college itself tried to develop their skill through the Career Counselling Cell.

Many students get jobs with the initiatives of the Career Counseling Cell. The courses of the college are designed by the university as per the CBCS curriculum, and the course outcomes are guided by the curriculum. Since the college is just an affiliated institution under the University of Kalyani and governed by the Government of West Bengal, it does not have any autonomy to design or delete its own curriculum except the certificate and add-on courses designed by the Career Counseling Cell. The Career Counseling Cell of the college calculates and analyses the attainment of course outcomes through a mechanism that involves direct and indirect methods, framed by the IQAC of the college.

## 20.Distance education/online education:

There are three distance learning-education centres (Netaji Subhas Open University Study Centre, Rabindra Bharati University Distance Education Centre and Kalyani DODL) in our college. Netaji Subhas Open University Study Centre offers undergraduate Honours courses in several subjects and postgraduate Courses in Bengali, History, Political Science, English, Mathematics, Philosophy, Sanskrit, etc.

Rabindra Bharati University Distance education Center of our college offers postgraduate Courses in Bengali, History, Political Science, English, Mathematics, Philosophy, Sanskrit, etc.

Kalyani University Distance education Center of our college offers postgraduate Courses in Bengali, History, Political Science, English, Mathematics, Philosophy, Sanskrit, etc.

The ICT facility is available in the college. The institution also has good internet connectivity. The faculty members and office staff are also equipped with ICT facilities for teaching and learning process. Using all these facilities, blended mode of learning can be successfully implemented in the institution.

## Extended Profile

### 1.Programme

1.1 18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>



**2.Student**2.1 **5917**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **1635**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **1135**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **84**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **63**

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>18</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>5917</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>1635</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1135</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>84</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	63
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	56
Total number of Classrooms and Seminar halls	
4.2	10.68
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	48
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sripat Singh College follows the curriculum designed by the affiliating university. For proper implementation of the curriculum, the college constitutes various committees like the Academic Sub-Committee which prepares an academic calendar at the beginning of a new session. The Routine Sub-committee prepares a central routine. Following this each department prepares the departmental routines. In the routine, theoretical, tutorial, practical and also remedial classes are properly organized in order to give students scope for creative thinking and profitable learning within the framework of their syllabi. All the departments regularly conduct departmental meetings to distribute the syllabi among the teachers on the basis of faculty specialization. The teachers employ various methods in the teaching-learning process. The use of ICT-enabled tools, specific field visits/study tours, seminars, talks, and creative activities like poetry reading, drama enactment, and movie screening among other activities are continuously organized. The classrooms are

equipped with projector for using multimedia displays in the teaching process. The availability of study materials is ensured by having a well-stocked central library. Further, the college maintains a healthy and friendly environment for the students to learn, read and enquire about information and desire for knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sripatsinghcollege.edu.in/uploads/Program_outcomes">ws.com/ssc_web_e0b5ad38_261_Program_outcomes</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Following the Calendar of the University of Kalyani, IQAC and the Academic Sub-Committee prepare the Academic Calendar before the commencement of the new session. The tentative dates of Internal examinations and various activities like cultural competitions, observations of different days of national significance, sports etc. are included in the academic calendar. The probable dates of final University Examinations for the session 2022-23 have also been included in the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%202022-23.pdf">https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%202022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

87

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

87

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional ethics:** As per the curriculum of the UG course (The University of Kalyani) syllabi of Political Science, English, Bengali, History, Sanskrit Economics, Philosophy, etc. include ethical issues. Human values are included in the UG course of Philosophy as part of ethics. Environment/sustainability is addressed in core, SEC and GE courses in Botany, Geography, Zoology, Economics, Physics, and Chemistry. The syllabi focus on different dimensions of the environment ranging from ecology, biodiversity, sustainable development, renewable energy, and green chemistry. Mandatory Environmental Studies Course is included in the Ability Enhancement Compulsory Course in SEM-I & II of the CBCS curriculum.

Awareness programmes are also initiated by the NSS unit, which carries out different extensive activities for environmental protection and to raise student awareness about their social responsibilities.

Equal opportunities are given to both genders in terms of admissions, employment, training programmes, sports activities etc. So gender issues do not arise. The college encourages women faculty and students to participate in events focusing on women empowerment and promoting leadership qualities in women.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2627

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	<a href="#">View File</a>	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>	Any additional information(Upload)	<a href="#">View File</a>	
File Description	Documents								
URL for stakeholder feedback report	<a href="#">View File</a>								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>								
Any additional information(Upload)	<a href="#">View File</a>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 1021 529 1088">File Description</th> <th data-bbox="529 1021 1436 1088">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1088 529 1191">Upload any additional information</td> <td data-bbox="529 1088 1436 1191"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1191 529 1375">URL for feedback report</td> <td data-bbox="529 1191 1436 1375"><a href="https://sripatsinghcollege.edu.in/uploads/1.4.2-%20Feedback%20process%20of%20the%202022-23%20add.pdf">https://sripatsinghcollege.edu.in/uploads/1.4.2-%20Feedback%20process%20of%20the%202022-23%20add.pdf</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	URL for feedback report	<a href="https://sripatsinghcollege.edu.in/uploads/1.4.2-%20Feedback%20process%20of%20the%202022-23%20add.pdf">https://sripatsinghcollege.edu.in/uploads/1.4.2-%20Feedback%20process%20of%20the%202022-23%20add.pdf</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
URL for feedback report	<a href="https://sripatsinghcollege.edu.in/uploads/1.4.2-%20Feedback%20process%20of%20the%202022-23%20add.pdf">https://sripatsinghcollege.edu.in/uploads/1.4.2-%20Feedback%20process%20of%20the%202022-23%20add.pdf</a>								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of sanctioned seats during the year</b>									
3637									
<table border="1"> <thead> <tr> <th data-bbox="86 1747 529 1814">File Description</th> <th data-bbox="529 1747 1436 1814">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1814 529 1877">Any additional information</td> <td data-bbox="529 1814 1436 1877"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1877 529 1975">Institutional data in prescribed format</td> <td data-bbox="529 1877 1436 1975"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,</b>									



**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1346**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**NIL**

File Description	Documents
Link for additional Information	<a href="#">NIL</a>
Upload any additional information	<b>No File Uploaded</b>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
<b>5917</b>	<b>84</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculties of Sripat Singh College adopt various student-centric methods for students to inculcate the latest skills, knowledge, attitudes, and values that mould their character in the proper manner. All departments undertake various innovative teaching strategies that promote creative ability, problem solving skills among the students. Teachers follow experiential learning process in which students learn by doing on their own. Faculties of this

Institution organize various activities such as laboratory work, model design, workshops, student exhibitions, fieldwork, study visits etc. in which students learn by experience and acquire desired skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has two ICT enabled classrooms, having laptop, LCD projector, screen and internet facility. The college has also a separate Seminar Hall where talks and lectures are arranged. This hall is also fully equipped with modern ICT facilities like LCD projector, screen, internet connection, microphones and speakers. During the pandemic situation, teachers started taking online lectures through Google classrooms, Google Meet, Zoom platforms. So, students are familiar with the virtual platform. To make learning more interesting YouTube video lectures were also shared during pandemic time. Students are also encouraged to give seminar presentation using power point presentations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

84

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

84

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

833

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are notified several days in advance of the exam date for all exams administered by the college, including internal assessments conducted under CBCS, mid-term exams, and class tests. The exam schedule is communicated to the students by a WhatsApp group notification from the respective department or a central notice from the college administration. However, the institution's closure put this internal review process in jeopardy in part. An e-FDP on e-learning, teaching, and evaluation process was organized by the institution early in the session to ensure the effective continuation of this Continuous Internal Evaluation (CIE) and to help teachers become acclimated to new e-learning and learning methodologies. After the curriculum was finished, each department used Google Forms to perform internal exams. These tests included point values so that students could see their results and correct any mistakes they made right away. Certain departments also supplied certain e-assignments. The faculty member addressed the questions and the subject matter of the test during the lecture if any student had reported difficulty comprehending the electronic questions. Since the university requests for the evaluated script when necessary, the college authority maintains the e-answer scripts for internal assessments conducted under CBCS.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%202022-23.pdf">https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%202022-23.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college oversees the administration of both internal and university examinations, as well as the resolution of any exam-related complaints, through distinct Examination Committees for each of the six semesters. Students get access to the answer scripts for internal class examinations and assignments. Faculty members promptly resolve any error noted by students about the evaluation of their responses or the overall grade. Students receive notice of the attendance record, which is a component of the internal assessment, once a month. Sufficient accommodations are provided for students' medical absences and involvement in extracurricular activities. If a student files an application with the required paperwork and is unable to attend for an examination due to medical reasons, the internal examination is done for that student in accordance with the rules. Any complaint from students regarding the university-level end-semester test are directed by the college to the university administration. If students are unhappy with their grades, they can request for an answer script review whenever the university requests it, provided they pay the appropriate fee. Students are given photocopies of their answer sheets by the university in accordance with the Right to Information Act.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%202022-23.pdf">https://sripatsinghcollege.edu.in/uploads/Academic%20Calendar%202022-23.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Sripat Singh College offers twenty UG programs and one PG program (in Bengali). The curriculum and course outcomes are all stated clearly by the college. The college's IQAC develops the curricula for each program. On the first day of the academic session, the newly admitted students attend an orientation program where the program outcomes are outlined. Inquiry is fostered among students, and they are trained in critical thinking techniques to help them comprehend and evaluate current environmental, cultural, and societal issues. To successfully exchange ideas, thoughts, and information, efforts are made to improve their communication abilities. Encouraging their group engagement in a variety of departmental, cultural, and extended events helps instil the value

of teamwork. In addition to gaining leadership skills, students also learn how to appreciate and value diversity, manage conflicts, and uphold moral principles in both their personal and professional lives. Pupils are taught that it is their responsibility to preserve the sustainability of our environment and natural resources in order to protect the resources that will be accessible to future generations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.scribd.com/document/604543826/261-Program-outcomes">https://www.scribd.com/document/604543826/261-Program-outcomes</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Evaluate course outcomes:

In adherence to the stipulations of the University of Kalyani, Self-Study Report of Sripat Singh College conducts continuous internal evaluation through class tests, discussions, project-based assignments, which helps to gauge the course outcomes and provides opportunities to students for improvement. Practical examinations and viva-voce/group discussion in several curricula enables evaluation of the learning outcomes more objectively. Academically weak students are identified. Departments arrange remedial classes for them whereas students who receive highest marks in the University examination are awarded, motivating others to perform well.

The learning outcomes of students are ascertained by their progression to higher education and placements. Students enroll in Master degree (M.A/MSc., MCA, MBA) after completion of their graduation; they also go for PhD programme or join as Project Assistant. They get success in NET, SET, GATE, GRE, IELTS and other competitive examinations conducted by State or Central government. The Placement Cell arranges for campus recruitments. Successful completion of internships and off campus placements testify their learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sripatsinghcollege.edu.in/uploads/1.4.2%20-%20Feedback%20process%20of%20the%20%202022-23%20add.pdf">ws.com/ssc_web_e0b5ad38_261_Program_outcomes</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1135

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sripatsinghcollege.edu.in/uploads/1.4.2%20-%20Feedback%20process%20of%20the%20%202022-23%20add.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.34

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://banglaruchchashiksha.wb.gov.in/">https://banglaruchchashiksha.wb.gov.in/</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards



**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

28

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college acknowledges its responsibility to foster a holistic development of the students. In these activities, not only the students but the adjacent communities are also engaged. The institution has active NCC, NSS corps and Women's Cell functioning and students are actively encouraged to enrol in them for obvious reasons: chief among which is that it has helped many students to overcome their initial hesitation and has successfully transformed themselves into a much more confident individual. NCC and NSS have enjoyed an illustrious past that includes not only successful placements but also different community outreach programmes that benefit the adjacent locality through different programmes like 1. Voluntary blood donation camps 2. Health awareness camps 3. Regular environment-oriented activities including waste

management, 4. Clean-up activities 5. Tree plantations. The college arranges such extremely important community outreach programmes and critical medical services on a regular basis. But it doesn't stop there. Not only that these corps and cell celebrate Children's Day, 2022 by distributing chocolates, fruits, story books, etc. among the children admitted at Mahananda Nursing Home.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

529

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has three four-storied academic and one two-storied administrative building. The college has 56 classrooms, 2 of which are ICT-enabled with LMS facilities. Out of 56 classrooms, 2 are seminar halls and 13 are updated laboratories. The college is Wi-Fi enabled with 11 access points. There are 43 computers in the college for students. There are 11 computers for office - library-IQAC-PG coordinator and examination use. There are 6 printers, 2 scanners, and 2 barcode scanners in the library. The library has 3500 (approximately) books and 7 subscribed journals. KOHA software is used in the library. Students have bar code-enabled identity cards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In adherence to the policy of ensuring the holistic development of students of our college, regular cultural activities and annual sports with active participation of students and staff members are organised.

**Sports** There is a playground in the college hostel premises. The college has equipment for various outdoor and indoor games. The students are trained under a professional trainer and faculty of the Department of Physical Education.

**Cultural Activities** The Cultural Committee of the college organizes various cultural programmes throughout the year. The college has a sound system, and 5 microphones.

**Gymnasium** The college has a gymnasium measuring 25'8"x21'8" for students and staff members. It has facilities like twister, jogger, exercise cycle, bench traction, climber machine etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

56

##### **4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

##### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

10.68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sripat Singh College Library is partially automated with KOHA library management software 3.18.03 version since 2015. Library services such as cataloguing, circulation, patron card creation, advance searching, and report generation, are partially computerized. Printed fine payment receipts are provided to the users. The library has a partly automated circulation system with a barcode-enabled student ID cum Library Card.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)**

2.65

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College has sufficient IT facilities for strengthening the teaching and learning process. The computer lab is equipped with 48 computers with required software and antivirus. The computer lab is powered by reliable service providers to ensure uninterrupted usage of computers. 2 smart classrooms are present in the college which are used by different departments. One projector is present in the seminar room to organize various types of seminars. Some of the faculty members use Power Point presentations, videos etc. in the classrooms to enhance the learning experience of the students Printers, scanners, and Xerox facilities are available and faculty members can use these facilities only for official purposes. The college campus is WI-FI enabled. Faculty members can access Wi- Fi in the campus to acquire additional information, carry out research activities, and download information for the students. The college campus is under CCTV surveillance to maintain discipline and transparency. Students are encouraged to use IT facilities in the best possible

way for their learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.92



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College authority always emphasizes the proper and optimal utilization of all the available infrastructures for better teaching -learning facilities. The college ensures the availability of the latest equipment and infrastructure. The proper utilization of the infrastructure provided to the Departments is also monitored by the respective heads of the Departments. 1. Day-to-day maintenance of classrooms, and laboratories ensured by the support staff, is a key factor. In major cases, the college allocates the work to external agencies. 2. In the teaching-learning process the respective faculties not only teach in the traditional method but also use ICT for effective teaching with Learning Management Systems (LMS). 3. Laboratories of the different departments are properly used for practical classes. 4. Apart from the scheduled classes department organises seminar presentations for the students from time to time in the specific seminar room utilizing the available infrastructures such as projector, white screen, and computers. Besides, the infrastructure of the college is provided by the state government, it is sometimes used on holidays for various activities of public interest such as examination centres of different public examinations. The seminar room of the college is also used for various socio-cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
3288	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

8

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students in Sripat Singh College have representation in various decision-making bodies, co-curricular and extracurricular committees and they are actively engaged in the different activities thereof.

Administrative responsibilities: There is student representation in IQAC, Anti-Ragging Committee, Students' Grievance Redressal Cell and Internal Complaints Committee as well. Students have representation in different committees for extra-curricular activities like Sports Committee, Cultural Committee, Magazine

Committee, etc. The class representatives coordinate with the students and assist the departments in promoting academic and extracurricular activities. Engagement in Co-curricular and Extracurricular activities: Students of Sripat Singh College regularly participate in intercollege competitions and win prizes. Due to this pandemic situation and the long absence of the students from the college, the committees could not function in full swing. Programmes like Republic Day, College Foundation Day, World Environment Day, Librarian Day, etc. were organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To evolve skilled and value-based resource professionals, to provide opportunities to the students without any discrimination, to find space for the exponential growth of personality and character, and to face the challenges of tomorrow successfully through quality education.

**Mission:** In fulfilment of its vision, the institution is committed to providing higher education to the students in its vicinity giving equal opportunities to all, equipping the students' community with academic, social, scientific, and spiritual values, and enabling them to an insight into the spirit of transparent governance. The Governing Body is the highest administrative body of the college, with the principal as the secretary and comprises representatives from Teaching, Non-Teaching, Students and External Members. It governs and oversees the management of the college in compliance with the opinion of most of the members. All major decisions on development, infrastructure, financial management, academic affairs, admission, governance, and administration are taken by the Governing Body in line with the recommendations and suggestions of the IQAC and various statutory and non statutory sub-committees like Finance Sub-committee, Academic sub-committees, Staff council etc.

File Description	Documents
Paste link for additional information	<a href="https://sripatsinghcollege-edu-in.s3.amazonaws.com/ssc_web_e69294de_Vision_2019-20.pdf">https://sripatsinghcollege-edu-in.s3.amazonaws.com/ssc_web_e69294de_Vision_2019-20.pdf</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute practices decentralization and participative management in consultation with several Committees of the College both for administrative and academic purposes. 1) Various statutory subcommittees such as the Building Development Committee, Finance Committee, etc. have been formed with representatives of all stakeholders of the college to coordinate various administrative activities. 2) Under the supervision of IQAC, different subcommittees such as the Admission Committee, Examination Committee, Routine Committee, Seminar Committee, etc. have been constructed with representatives of all stakeholders of the college to coordinate various academic activities.

File Description	Documents
Paste link for additional information	<a href="https://sripatsinghcollege.edu.in/uploads/6.1.2.%20committee%20list.pd">https://sripatsinghcollege.edu.in/uploads/6.1.2.%20committee%20list.pd</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The vision and mission of the college focus on providing quality education to students. In order to provide inclusive and quality education, the college has developed a strategic plan for various activities which are to be implemented successfully on and from 2015-16.

1. Academic and co-curricular activities for the holistic development of the students. Many academic activities like department activities are to be planned along with co-curricular activities.
2. Extracurricular activities-sports activities, cultural



competitions are undertaken; the students participate in the intra-college and inter-college activities in every academic year.

3. Student Support & Progression - In order to help and support students to develop employability skills, a host of activities are planned which include providing coaching classes for competitive exams, counselling students to join PG classes, career guidance, placement activities etc.
4. Strengthening Learning Resources - The college plans to improve learning resources by updating the library and other support systems, buying more books, improving ICT-enabled teaching, digitization of the library, focusing on e-resources etc.
5. Faculty Development - Encouraging faculty members to take up short-term courses, refresher courses, orientation programmes, paper presentations, and incentives for outstanding performance of faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sripatsinghcollege.edu.in">https://sripatsinghcollege.edu.in</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of our college reflects its democratic character of governance. The organizational structure works as follows:

- The Governing Body under the leadership of the President discusses issues relating to finance, infrastructure, faculty recruitment etc.
- The Principal, assisted by Teachers' Council and the Non-Teaching Staff, works as the chief administrator and manages the overall functioning of the college. The Departmental-in-charges in collaboration with the Principal and their respective departments accomplish the academic, financial and co-curricular requirements of the departments.
- The Internal Quality Assurance Cell (IQAC) ensures quality through internal academic and administrative audits and conducts skill based and quality events.
- The Bursar, appointed by the Governing Body and recommended

by the Principal, manages internal finances and financial audit of the college to ensure effective utilization of funds.

- The Librarians supervise and maintain the upkeep of the library and upgrade its academic resources and facilities.
- The NSS, NCC and other committees The members of the Administrative Staff are in positions according to the University of Kalyani rules and the UGC. The administrative decisions are implemented through the Administrative Officer, assisted by the Accountant, Cashier and a team of staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sripatsinghcollege.edu.in/uploads/ORGANOGRAM%20SSC.pdf">https://sripatsinghcollege.edu.in/uploads/ORGANOGRAM%20SSC.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching staff

Financial -

**Staff Cooperative Welfare fund:**

- Teachers are members of registered Staff Cooperative and can avail loan as and when required.
- Teaching staff can avail loan from Provident Fund as per Government rules.

**ICT Facilities -**

- Fully Wi-Fi enabled college campus,
- Infrastructural support in Physics and Chemistry laboratories to facilitate research work by faculty.
- Desktop facilities in the Library and Teachers' Lounge.

**Support Facilities -**

- Clean drinking water and refrigerator in Teachers' Lounge.
- Bank and ATM facility within the college campus.
- Recreational Activities for Physical and Emotional Wellbeing.
- Annual picnic for both teaching and non-teaching staff.
- Gymnasium facilities along with trained instructors for teachers. Facilities for games on Sports Day for both teaching and non-teaching staff.
- Teachers, non-teaching staff and students participate in friendly football and cricket matches.

**Welfare measures for non-teaching staff****Staff Cooperative Welfare Fund:**

- Non-teaching staff are members of the registered Staff Cooperative and can avail loan facility as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend**

**conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the faculty members of the college is assessed on the basis of the Performance Based Appraisal System (PBAS). This is done in accordance with the PBAS Format on the basis of the Academic Performance Indicators (API) score. In addition to the academic activities of the college, the faculty members are assigned other duties and responsibilities. The faculty members of the college volunteer themselves towards the accomplishment of the additional responsibilities. In many cases, these are related to the API score. The PBAS format for the Career Advancement Scheme (CAS) is duly filled in by the faculty members which is checked by the Coordinator of the Internal Quality Assurance Cell (IQAC) with the help of the IQAC members giving due weightage to their contribution to additional duties followed by IQAC meeting. The CAS documents of individual teachers are recommended to the Screening Committee on the basis of API score. Afterwards, the individual teacher is required to appear before the Screening-cum-Selection Committee in the process. There is no performance appraisal system in the college for the non-teaching staff members. However, the performance of them is duly monitored by the Principal of the college in the day-to-day activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since expenses under the salary head is received from the State Govt., an auditor is appointed by the HED, GoWB to verify all financial transactions in each Financial Year. Since such audits are often delayed, the Principal, under the authority of the GB, appoints an Internal Auditor to perform a statutory financial audit, with a special responsibility to report if lapses are noticed in the utilization of grants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since expenses under the salary head are received from the State Govt., an auditor is appointed by the HED, GoWB to verify all financial transactions in each Financial Year. Since such audits are often delayed, the Principal, under the authority of the GB, appoints an Internal Auditor to perform a statutory financial audit, with a special responsibility to report if lapses are noticed in the utilization of grants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing units in our college. It strives hard to upgrade the college infrastructure and all support facilities to meet the standards of higher education and the growing needs of students. It assesses and suggests the parameters of quality education. Even, the IQAC plays an important role in the planning, execution, and evaluation of a number of academic and administrative activities that are carried out throughout the year in the college. The academic calendar which is provided by the University, following this, the IQAC prepares the academic calendar for the college and upload on the college website. The IQAC gives suggestions for making the teaching-learning process more participative by adopting various methods. Therefore, the faculties are encouraged to utilize ICT tools in classroom teaching and laboratories. The IQAC encourages the faculties to do research work in their subjects. The faculties are asked to enrol themselves for the PhD degrees. The faculties are felicitated when they receive PhD degrees. Besides, the IQAC supervises those activities that are conducted by the college for the holistic development of the students, several curricular, co-curricular, extra-curricular, sports etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conduct periodical meetings with the departments, the Internal Examination Committee, the principal, College Development Committee throughout the academic year in the presence of the IQAC

coordinator. The IQAC analyses the departmental performances such as completion of study programs, unit tests, assignments, seminars, group discussions, quizzes, education tours and other activities and gives feedback for internal quality enhancement externally the agency evaluates the fulfilment of institutional parameters. The HoD meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Faculty heads. The teachers and students interacted regarding the changes in the curriculum, new teaching methods and ICT use. The use of ICT tools has become an integral part in the teaching-learning process. A review of teaching-learning outcomes is carried out by collecting online feedback from students regarding curriculum delivery and implementation. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, and broadband internet Wi-Fi facility. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sripatsinghcollege.edu.in/uploads/New%20Doc%2002-29-2024%2010.03.pdf">https://sripatsinghcollege.edu.in/uploads/New%20Doc%2002-29-2024%2010.03.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Gender Equity Workshops:** The institution initiated a series of gender equity workshops aimed at educating students and staff on topics such as gender stereotypes, unconscious bias, and promoting gender equality in academic and professional settings. 2. **Mentorship Program for Women:** The college introduced a mentorship program specifically designed to support and empower female students, providing them with guidance, resources, and networking opportunities to help them excel academically and professionally. 3. **Gender-Responsive Curriculum Development:** The institution embarked on a curriculum review process to ensure gender responsiveness across all academic programs, integrating perspectives on gender equity, women's contributions, and gender-sensitive teaching methodologies into course content and delivery

File Description	Documents
Annual gender sensitization action plan	<a href="#">Yes</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Safety and security; Common Rooms</a>

#### 7.1.2 - The Institution has facilities for alternate sources of energy and energy

C. Any 2 of the above

**conservation measures Solar energy  
Biogas plant Wheeling to the Grid Sensor-  
based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **Solid Waste Management Facility:** Separate bins for plastic and paper waste are provided on all floors, with students instructed to deposit waste accordingly. Classrooms are equipped with dustbins for easy disposal, while recyclable items like newspapers and bottles are collected for recycling. Plans are underway to eliminate plastic usage, furthering sustainability efforts. 2. **Liquid Waste Management Facility:** Specialized systems manage liquid waste, ensuring proper disposal and treatment. Strict adherence to guidelines minimizes environmental impact, with effluent treatment plants installed to conserve water resources. 3. **Biomedical Waste Management Facility:** Dedicated units handle biomedical waste, with trained staff overseeing segregation and disposal in accordance with regulations. Regular training sessions enhance waste management practices. 4. **E-waste Management Facility:** Collection points gather electronic waste, managed by trained personnel to ensure compliance with regulations. Awareness campaigns promote responsible disposal. 5. **Waste Recycling System:** A comprehensive system manages recyclable materials, with strategically placed bins encouraging segregation. Collaborations with recycling vendors promote reuse, while monitoring ensures continuous improvement.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>E. None of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="76 427 539 506">File Description</th> <th data-bbox="539 427 1449 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 506 539 607">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 506 1449 607" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 607 539 680">Any other relevant information</td> <td data-bbox="539 607 1449 680" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents						
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>						
Any other relevant information	<b>No File Uploaded</b>						
<b>7.1.5 - Green campus initiatives include</b>							
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>D. Any 1 of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="76 1167 539 1245">File Description</th> <th data-bbox="539 1167 1449 1245">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1245 539 1346">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 1245 1449 1346" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1346 539 1420">Any other relevant documents</td> <td data-bbox="539 1346 1449 1420" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>	Any other relevant documents	<a href="#">View File</a>	
File Description	Documents						
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>						
Any other relevant documents	<a href="#">View File</a>						
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>							
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is located in the town Jiaganj of Murshidabad a background and minority dominated district of West Bengal. It gives access to the students from catchment areas, from neighbouring districts and state having a wide variety of language, religion, culture and demographic diversity. Moreover,

the students come from different socio-economic background. Keeping all these in view, the college authority makes sincere attempts to create communal harmony and brotherhood among the students. On the very first day of Orientation meeting just before the commencement of first semester classes, the spirit of secularism and fraternity is administered in the minds of the newly entrants by the Principal and all faculties. The Undergraduate and Post graduate(Bengali) syllabus in various subjects include topics which create awareness in learners about that mixed culture of India and to promote in them tolerance and harmony towards cultural, linguistic, regional and socio-economic diversities. The Prospectus of the college gives emphasis on the ethics and morality of the students- the true essence of education. The teachers-mentors look into the problems of the students, especially those coming from remote areas and having poor economic background. Excellence prizes and endowment scholarship (Merit-cum Means based) are made available to them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On the very first day of new academic session an orientation meeting is convened to address the students of Undergraduate and Post-Graduate (Bengali) classes in presence of the Principal, teachers and non-teaching staff members. The Principal makes all the students acquainted with the glorious past of the college and the rules and guidelines. The past achievements of the college and its alumni is also highlighted. Emphasis is given to make the students ideal citizen. Several programmes like college foundation Day, International mother language Day are observed and the eminent speakers are invited as resource persons to deliver lectures. Cultural programs are organized by N.C.C and N.S.S units on Independence Day and Republic Day to inculcate sprit of patriotism in the minds of the students. All the Teachers along with the Principal and non-teaching staff members remain present in these programs. The College looks like a happy family with the cordial relations between teacher and students. In social science classes the teachers deliver lectures on constitutions of the

citizen to make the students familiar with those concepts.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates a good number of national and international commemorative days throughout the year. This includes International Mother Language Day, World Environment Day, International Women's Day, Teachers Day, Independence Day, Republic Day, Swami Vivekananda Birth Day, Rabindra Jayanti. Flag hosting ceremonies are held on Independence Day and Republic Day with the march past by NCC and NSS Cadets. Seminars and cultural programmes are organized on all these occasions. The Principal and

Teachers act as resource persons in the seminars. The students take active part in the cultural programme. Independence Day and Republic Day flag hosting ceremonies are held in the college campus and hostel. Celebration of college foundation Day is held on 1st August every year with great enthusiasm. Memorial lecture is delivered by the eminent speaker. 9th January is celebrated as the birthday of college founder Sripat Singh with some Lectures and cultural programme every year. In the second half of the programme Excellence prizes and Endowment prizes are awarded to the students securing highest marks in the University final examination in different UG and PG (Bengali) subjects. Intra college cultural competition are organized every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices: Mentor-Mentee System:** The outcome of the Mentor-Mentee system: 1. Professional Growth: - Mentees benefit from personalized guidance and feedback, leading to enhanced skills and knowledge. 2. Improved Performance: - Mentees often show improved performance in their roles, thanks to targeted support and learning opportunities provided by their mentors. 3. Knowledge Transfer: - Mentors pass on their expertise and institutional knowledge, fostering a culture of continuous learning and development within the organization. 4. Enhanced Collaboration: - The mentorship relationship promotes collaboration and teamwork, as mentees learn to seek assistance and advice from experienced colleagues. 5. Retention and Engagement: - Employees who participate in mentorship programs are more likely to feel valued and engaged, leading to increased retention rates.

**Best Practices: Initiatives to Empower Women Outcome:** 1. Increased Economic Participation: - Empowering women leads to higher levels of economic participation, including increased employment rates,

entrepreneurship, and access to financial resources. 2. Improved Education: - Initiatives targeting women's empowerment focus on improving access to education and skill-building opportunities, leading to higher literacy rates and better educational outcomes for women and girls. 3. Enhanced Health and Well-being: - Empowered women are more likely to have access to healthcare services, make informed decisions about their health, and advocate for their own well-being, leading to better health outcomes for themselves and their families.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution of higher learning strives to i) produce competent and value-based resource professionals, ii) provide equitable opportunities for students, iii) allow for the exponential growth of personality and character, and iv) successfully face tomorrow's concerns via outstanding education. To achieve its vision, this institution is committed to providing higher education to students in its vicinity, providing equal opportunities to all, providing academic, social, scientific, and spiritual values to the students' community, and enabling them to understand the spirit of transparent governance and public participation. We are acutely aware of our obligations to our children and seek to provide them with a friendly and growth oriented atmosphere. We do all in our ability to ensure that they reach the high standards that will ensure their leadership in the difficult world of tomorrow. The vision of the college is to disseminate the light of knowledge and wisdom in order to fire the ardor of faith by developing men and women for others who are: i) academically successful ii) emotionally balanced iii) morally upright iv) socially responsible v) environmentally conscious vi) professionally devoted. Extension Activities and Outreach Programs are designed to help students grow holistically. We provide a high quality education to our students



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

**Academic and Administrative Audit (AA&A):** - Conduct comprehensive AA&A to streamline processes and improve efficiency across academic and administrative departments. **Energy Green-Environment Audit:** - Engage accredited agencies to conduct an audit focusing on energy conservation and environmental sustainability measures. **Enhance Best Practices and Start New Initiative:** - Strengthen existing best practices while introducing innovative initiatives tailored to student needs and academic excellence. **Organize Seminars/Workshops:** - Host national and international seminars/workshops to foster knowledge exchange and academic discourse. **Collect Syllabus Feedback from Stakeholders:** - Solicit feedback from stakeholders to ensure syllabus relevance and alignment with industry needs and academic standards. **Enhance e-Governance Initiatives:** - Implement new e-Governance initiatives to streamline campus processes and enhance administrative efficiency. **Promote Research and Innovation:** - Foster a culture of research, innovation, and creativity among faculty and students through targeted promotion and support. **Library Development:** - Procure new books and journals to enrich the library's resources and support academic and research endeavors. **Laboratory Upgradation:** - Invest in new equipment to upgrade laboratories, catering to the evolving needs of various departments.